

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
June 8, 2020

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order virtually, via Google Meet, by the President, Mr. Gary S. Fedorcha, at 7:04 p.m. on Monday, June 8, 2020.

Mr. Fedorcha announced that the meeting was being recorded and would be posted on the NLSDDmedia YouTube Channel. All votes this evening will be roll call votes and board members were reminded to state their name before making first and second motions.

ROLL CALL Members present: Mr. Robin T. Distler, Mr. Mathias J. Green, Jr., Mrs. Michelle M. Heckman, Mrs. Gale N. Husack, Mr. Robert J. Keegan, Jr., Mr. Robert J. Kern, Jr., Mrs. Donna M. Kulp, Mrs. Michele L. Martineau, and Mr. Gary S. Fedorcha (9)

Members absent: (0)

Non-members present: Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Rhonda Frantz, Mr. Bryan Geist, Mr. David Hauser, Ms. Madison Hoffman (Sr. Rep), Mr. Eric Hill, Mr. Matthew Link, Mr. Eugene Marks, Mrs. Sherri Molitoris, Mr. Scott Pyne, Mr. James Schnyderite, Dr. Tania Stoker, Attorney Keith Strohl (Solicitor's Office), Mr. Robert Vlasaty and Mr. Aidan Williams (Jr. Rep).

VISITORS Approximately fourteen (14) visitors viewed the meeting.

APPROVE MINUTES Mrs. Martineau made a motion, which was seconded by Mrs. Husack, that the minutes of the regular school board meeting held on May 11, 2020, be approved and ordered filed.

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit - Mrs. Husack reported that meetings are still being held virtually. They are working on the summer sessions and a task force is being formed for a return to school plan for the districts. The CLIU was able to maintain 95% participation throughout the COVID-19 e-learning process. Mrs. Husack thanked the teachers at Northern Lehigh for their continued collaboration to help our students and our community.

Lehigh Career and Technical Institute – Mr. Fedorcha reported that LCTI will host their senior awards virtually for approximately 850 senior students. LCTI is working on plans for reopening which includes the adult programs that can open in a different manner than the High School. A new Adult Education Director and Human Resources person have been hired.

Legislative Report - Mrs. Heckman reported that a new state budget has been passed and will be in effect on July 1, 2020. Education has been fully funded for the year with no cuts. PDE has issued new school reopening guidelines. A Health & Safety plan for reopening must be approved by the school board, submitted to PDE, and posted on our website. Mrs. Heckman announced that over 250 school boards have adopted a charter school funding reform resolution like we did last month. Charter school costs are an incredibly large amount of our budget, as well as other districts throughout Pennsylvania.

Lehigh Carbon Community College - Mr. Green reported that the college is working on reopening plans for the fall. Some classes will be virtual. Summer enrollment is up, but the fall enrollment is down.

Committee Reports and/or Meetings

Minutes of the Education/Policy Committee Meeting held on June 1, 2020, were distributed.

Minutes of the Community Relations Committee Meeting held on June 1, 2020 were distributed.

**SPECIAL
BOARD
REPORTS
(cont.)**

Minutes of the Technology/Buildings & Grounds Committee Meeting held on June 3, 2020 were distributed.

Minutes of the Finance Committee Meeting held on June 3, 2020 were distributed.

Student Representatives to the Board Report – Mr. Williams and Ms. Hoffman verbally reported on the contents of the student representative report. Board members congratulated Ms. Hoffman and wished her well in her future endeavors.

Solicitor's Report - Attorney Strohl reported that as of today, the office is semi-open and he will be in the office moving forward seeing people by appointment.

Assistant Superintendent's Report - Dr. Stoker reported that the district is receiving \$329,372 for the Elementary and Secondary School Emergency Relief (ESSER) fund with \$4,796 of that going to the non-public schools in our district. Administratively, they are looking into how best to spend that money taking into account the safety measures the state is requiring for reopening. We should receive the money shortly after the grant is submitted.

On the agenda this evening is the elementary and secondary school handbooks with the changes recommended at the Education/Policy Committee meeting. The links in the handbooks currently do not work because we will be transitioning to a new website on August 1. The principals will be making the links active when that is finalized.

Business Managers' Report - Mrs. Molitoris shared the updated administrative recommendations for the 2020-2021 budget. Board considerations for the 2020-2021 budget are 1) refinancing the bonds, 2) renegotiated Brandywine transportation contract, 3) eliminate two (2) positions through attrition, and 4) reconsider the 3.5% tax increase tentatively adopted at the May board meeting.

Budget
Discussion

Budget Discussion: Mrs. Heckman asked how refinancing the bonds changes the bond repayment timeline. Mrs. Molitoris answered that it would add one more year and be paid in the 29-30 school year. Mrs. Husack questioned the bond payments as she understood from the Finance Committee meeting that some of the bond refinancing payments would be paid back in 2-3 years. Mrs. Molitoris explained that it would still be a little over a 10 year bond and that the only bonds being refinanced are the 2012 and 2015 bonds. There will still be 2018 bond payments next year. The expenditures would be moved out of the next two school years and added to the end of the debt service. Mrs. Husack asked if we do the bond refinancing or not, we will still have bond payments in the amount of \$2 million in the next 2-3 years. Mrs. Molitoris added that the next two years it would be between \$700-800,000 and every year after that it would be around \$3 million dollars. Mrs. Husack commented that the board needs to think fiscally responsible from now until the next decade. We have to think about what educational items may be needed down the road. Mrs. Molitoris added that in 2023-2024, the 2018 bonds could be refinanced but the 2022-2023 school year there will be no options. Mr. Keegan asked what the current rate was for the bonds. Mrs. Molitoris said it was a little over 2%. Mr. Keegan asked if the rates are at historical lows. Mrs. Molitoris agreed. Mr. Keegan suggested that we keep looking for low rates over the next few years and take advantage of them whenever possible. Mrs. Molitoris added that the next time a bond is callable is the 2023-2024 school year. Mr. Keegan asked the board if they have been reading the community letters. One in particular that was sent to his house, was appreciative of the fact that the board is rethinking the budget and how it affects the taxpayers. She was very eloquent in stating how important it is that board members are watchdogs for the finances and the impact it has on our local taxpayers. Mr. Keegan thanked Mr. Fedorcha for responding to some of the letters, but he emphasized how all of the board should be ever conscious of the public and he worries about them a lot. Mrs. Martineau thanked Mrs. Molitoris for all of her hard work on the presentation both this evening and at the Finance Committee meeting, it is very much appreciated. Mr. Keegan thanked everyone as well for working on the numbers and commented how much it has changed since the preliminary budget last month. Mr. Fedorcha asked if any of the board members had any objections with the Brandywine Transportation addendum, and elimination of two positions being considered for the 2020-20201 budget. Seeing no objections, those two items will be considered in the final budget of 2020-20201. Mr. Fedorcha asked the board their opinions on the refinancing of the bonds and reconsideration of the 3.5% tax increase. Mr. Keegan stated that he is in favor of all four items. He feels that the whole board

Budget
Discussion
(cont.)

should be accountable to the taxpayers and at the same time provide quality education. Mr. Fedorcha stated that the whole board should weigh in so that a final budget can be presented at the June 22, 2020, special meeting. Mr. Kern stated that he is in favor of the bond refinancing but we should be mindful of the fact that we are only delaying the debt payment and it will have to be repaid at some point. He stated that he is mindful of the taxpayers, and wants to make sure we have the revenue to continue our educational programs as well. He acknowledges the taxpayers comments and appreciates the feedback from the community and he understands that they are in a position that affects their finances, but at the same time he would like to hear from parents who have students in the district who have a vested interest. As a grandparent of three Northern Lehigh students, he does not want to see a reduction in any of their educational opportunities. He is in favor of bringing down the 3.5% tax increase this year, but is worried about the next several years. If we do not raise taxes to the index, that is money lost that we can't get back next year. Mr. Kern stated that he is in favor of all four items. Mrs. Martineau stated that her concern is over the loss of a music instructor at the High School, and that the board in no way is saying that we do not support the music program, it is based on the lack of students interested in the courses. It is the hope of the board that in the future it could be reinstated. Mr. Fedorcha added that Mr. Link has said that if the number of students interested in these courses would increase, administration and the board would look at the position in the future. Mrs. Husack stated that as a former student and mother with students in the district currently, she is struggling with this a little bit. She would like the students to have the best educational opportunities possible. As stated by Mrs. Molitoris, there are several acts out there in regards to this year's tax bills that would allow for the tax discount period to be extended, and no penalty for paying in December, but they will also affect our budget. Mrs. Husack stated that she does not want to lose sight of providing the best educational opportunities possible, but as a board, we have to think fiscally responsible not just for today, but the future of our district as well. Mrs. Husack stated that she is in favor of all four items, including reconsidering what the tax increase is with clarification and justification for our community, but it still comes down to the support and education of our students. We have to be open and thoughtful about the whole picture, not just what is happening today. Mr. Keegan asked Mrs. Molitoris what we would lose if we do not charge a penalty for tax bills. Mrs. Molitoris answered that if we extend our discount period and non-penalty period, it would be \$73,000 in lost revenue. Mr. Green stated that he agrees with Mrs. Martineau that nobody wants to cut the music program or any other program. We have been fortunate not to have had these tough decisions in the past several years. Unfortunately, you can't run a music program and pay a full-time teacher if their classes have one and two students in them; unfortunately, it is something we cannot afford. Mr. Green stated that he thought we could phase in the bond refinancing but it does not work that way. Mr. Green asked if we had spent any of the fund balance in this year's budget. Mrs. Molitoris answered that it should be around \$1 million dollars. Mr. Green stated that according to the last report, we had not touched fund balance at this point in time, Mrs. Molitoris answered yes, but the summer payrolls are not accounted for and that will play a role in the fund balance figures being used. Mr. Green questioned that of the \$2.7 million we had budgeted to use in 2019-2020, we will only use about \$1-1.2 million. That will leave \$1.5 million that will remain in the fund balance, and along with the savings realized from bond refinancing over the next two years, will give us an additional \$5 million in future budgets. Being comfortable with that scenario, Mr. Green supports the bond refinancing and considering we could save on the 2018 bonds in a few years, there could be additional savings. He would be in support of a lower tax increase also. Mrs. Martineau agreed with Mr. Green and she too fully supports the bond refinancing and reconsidering the tax increase. Mr. Distler stated that he is in favor of all four items but is concerned about the potential financial situation in the next two years. He agrees with refinancing the bonds, and is in favor of a 3% increase in taxes. A question was raised in the chat on the YouTube channel. Mayra A. questioned the possible increase in taxes 3.5% that it is not clear how that will be used to improve education in the school district. Is this only to cover the deficit or will that be used for better programs across the district and/or more options for our students? As a taxpayer, she wants to see improvement in education and program offering. Mr. Fedorcha answered that any tax increase will go to the betterment of the district and our students. Mr. Link stated that yes, it is to pay our expenditures in the upcoming school year. All of the district's expenses are for two things, either the cost and associated costs for employees, and educational programs. Mrs. Molitoris added that we have increased programs over the last few years, and are continuing the 1:1 initiative for technology in our schools. Mr. Fedorcha stated that the 1:1 initiative, helped us with the online learning we were forced to use at the end of this school year. Mrs. Kulp agreed with all four items. Mr. Link stated that he is hearing consensus on all four items knowing that the first three will help to make the decision on the tax increase. Mr. Link recommended that the budget be built with the first three items and draw up the resolution with the tax increase blank. A board member can make a motion at the June 22, 2020, school

Budget Discussion (cont.)

board meeting and then it can be discussed. Mr. Green stated that it boils down to the tax increase will drive the amount of fund balance taken to balance the budget. It is not going to allow any new programs, it is simply the amount of fund balance being utilized. Mrs. Molitoris agreed and Mr. Link reminded board members that a 3.5% tax increase would generate more revenue than the actual shortfall. Mr. Fedorcha asked board members if they were okay with the business office building the budget with the first three items and leaving a blank for the tax increase. Seeing no objection, the business office shall proceed as noted for the June 22, 2020, board meeting. Mr. Fedorcha directed Mrs. Molitoris to move forward with the bond refinancing and have a resolution on the June 22, 2020, board meeting agenda. Mr. Green commented that bond counsel had mentioned that an inadvertent spike in rates could hamper this plan. Mr. Green asked that somebody should be responsible for monitoring the rates and pull the plug if something changes. Mr. Fedorcha directed Mrs. Molitoris and Mr. Link monitor the interest rates between now and the June 22, 2020, board meeting.

Mr. Fedorcha announced that the Northern Lehigh School District has evaluated the Superintendent for the 2019-2020 school year and the board has deemed that he has met and exceeded his performance standards for the year. This information will be posted on the school district website.

Superintendent's Report - Mr. Link thanked the school board for their feedback regarding his evaluation. Mr. Link announced that last Friday was the official last day for our students and today was the last day for our teachers, which was our second online professional development day. Mr. Link stated that it is nice to see how engaged our staff were learning how to better prepare for next school year, if we are still in this teaching and learning environment.

Mr. Link recognized Ms. Madison Hoffman's service as a student representative to the board. Mr. Link stated that she will be going from being a NL bulldog to a college bulldog at DeSales College, Mr. Link's alma mater. Mr. Link reported on her outstanding accomplishments throughout her high school career. Ms. Hoffman shared her gift of a clock from the board and thanked the board for their support.

Mr. Link thanked the following community members and businesses for their donations. The Northern Lehigh Education Foundation donated \$4,500 for additional hot spots for online learning and continue to donate to our grab-n-go lunch program. Tri-County Team Wear along with the Diamond Fire Company, Diamond Fire Company Ladies Auxiliary, and Balliettsville Auto Service donated the yard signs and a gift bag for our seniors. Mr. and Mrs. Oncheck has donated the banners that are on display on Main Streets in Slatington and Walnutport with all of our seniors' names. The Giant in Walnutport has donated \$1,300 to our grab-no-go meal program. The Old Post Inn group, led by Mr. and Mrs. Lehr, have donated gift bags for our seniors. Mr. Link thanked all of our community partners for their very generous donations.

Mr. Link announced that the Graduation ceremony is planned for July 24, 2020. If we can do so safely, it will be in the stadium with limitations to attendees and physical arrangements. If not, it will be held virtually. There will be a parade for our seniors down Main Street. Officer Gnass is working on the application and necessary approvals from the state and local jurisdictions.

Mr. Fedorcha announced that one of our employees, Mr. Kyle Kreamer has been deployed with the National Guard. We wish him well and hope he returns safely. Mr. Link added that he did hear from Mr. Kreamer and he thanks the district for their well wishes and he hopes to be back quickly.

Mr. Fedorcha reported that an executive session was held virtually prior to tonight's meeting to discuss personnel issues.

PERSONNEL Mrs. Kulp made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following personnel items:

Administrative	Janet Bashore	
Transfers	From:	Peters Elementary School First Grade Teacher
Instructional	To:	Peters Elementary School Second Grade Teacher
	Salary:	No change in salary
	Effective:	August 25, 2020

PERSONNEL**(cont.)**

Retirement/
Resignation
C. Graaf With regret, accept the retirement resignation of Connie Graaf from her position as Cook's Helper at Peters Elementary School, effective June 5, 2020. Ms. Graaf will be retiring from the Northern Lehigh School District after 4 years of service.

J. Ortiz Accept the resignation of Jessica Ortiz from her position as Slatington Elementary School para-professional, effective June 5, 2020.

Family Medical
Leave Approve the request of employee #7146 to take a family medical leave of absence for the birth of a child, beginning on August 25, 2020. Employee is requesting to use accumulated sick days. Upon exhaustion of eligible days, employee is requesting a twelve week family medical leave. Upon exhaustion of family medical leave, and in accordance with Appendix D of the 2017-2021 NLEA Collective Bargaining Agreement, employee is requesting a child-rearing leave of absence. Employee plans to return to her teaching position at the beginning of the second semester of the 2020-2021 school year, on or about January 26, 2021.

Detention
Monitor
J. Everett Approve to appoint the following person as Secondary Detention Monitor for the Senior High School for the 2020-2021 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked:

Julie Everett

MS Detention
Monitors
D. Knerr
J. Schuck Approve to appoint Debra Knerr and Jacqueline Schuck as Administrative Detention Monitors in the Middle School. Mrs. Knerr will cover the Monday detentions from 2:20 p.m. to 3:20 p.m. and Mrs. Schuck will cover the Wednesday detentions from 2:20 p.m. to 3:20 p.m. They will work throughout the 2020-2021 school year on Mondays and Wednesdays that warrant detention coverage. Salary will be \$20.00 per hour worked.

Co-Curricular
Change of
Status
J. Hoffert Approve the motion to change the status of Jenna Hoffert, Spanish Club Advisor - \$600.00, which was originally approved at the October 14, 2019 school board meeting, to Jenna Hoffert, Spanish Club Advisor - Shared Stipend - \$300.00.

Co-Curricular Appointment 2019-2020	Sarah Kunkle	Spanish Club - Shared Stipend	\$300.00
---	--------------	-------------------------------	----------

Co-Curricular Appointment 2020-2021	Megan Leadbetter	Assistant Field Hockey Coach	\$3,173.00
---	------------------	------------------------------	------------

Co-Curricular Volunteer 2020-2021	Janelle Morales	MS Cheerleading Coach	
---	-----------------	-----------------------	--

Amend MS
Foreign
Language
Club Final
Application Approve to amend the motion for the Middle School Foreign Language Club Final Application, which was approved on May 11, 2020, to read the Northern Lehigh Education Association has recommended a stipend for Blasia Dunham of \$1,000.00 for the 2020-2021 school year. Per Policy #122, the stipend for the first year of a club, 2019-2020, is \$200.00.

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.

POLICY

Mrs. Martineau made a motion, which was seconded by Mr. Distler, that the Board of Education approves the following policy items:

Board Policy
First
Reading

Approve school board policy #216 – Pupils – Student Records, as presented after first reading.

Approve school board policy #237 – Pupils – Electronic Devices, as presented after first reading.

Approve school board policy #335 – Employees – Family and Medical Leaves, as presented after first reading.

Approve school board policy #805 - Operations - Emergency Preparedness, as presented after first reading.

Approve school board policy #805.1 - Operations - Relations with Law Enforcement Agencies, as presented after first reading.

Board Policy
Second
Reading

Approve school board policy #214 – Pupils - Class Rank, as presented after second reading.

Approve school board policy #626 – Finances - Federal Fiscal Compliance, as presented after second reading.

Approve school board policy #705 – Property - Facilities and Workplace Safety, as presented after second reading.

Student Rep-
resentative
to Board

Approve Paige Craddock as Student Representative to the Board for the 2020-2021 school year. Paige has been appointed as the junior representative to the board and will serve from September, 2020 through June 2022. Aidan Williams will serve as the senior student representative to the board until June, 2021.

Student-
Parent
Handbooks

Approve the changes to the Elementary School Student-Parent Handbook as presented.

Approve the changes to the Middle School Student-Parent Handbook as presented.

Approve the changes to the High School Student-Parent Handbook as presented.

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.

**CURRIC-
ULUM AND
INSTRUC-
TION**

Mr. Green made a motion, which was seconded by Mr. Kern, that the Board of Education approves the following curriculum and instruction items:

Fed Programs
2020-2021

Approve to authorize proper officials to execute contracts for Title I, Title IIA, Title III, and Title IV for the 2020-2021 school year.

CLIU Title I
2019-2020

Approve the final agreement with CLIU #21 for Title I Services for the 2019-2020 school year in the amount of \$6,895.00.

Hogan Learn-
ing Academy

Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District student with special needs to attend Hogan Learning Academy LLC, in accordance with the promises and covenants contained in the agreement. This agreement is effective August 26, 2020 and terminates on June 4, 2021.

**CURRIC-
ULUM AND
INSTRUCTION**
(cont.)

- Hogan Learning Academy ESY 2020 Approve to authorize proper officials to enter into an agreement for one Northern Lehigh School District student with special needs to attend Hogan Learning Academy LLC, Extended School Year Services, in accordance with the promises and covenants contained in the agreement. This agreement is effective July 6, 2020 and terminates on August 7, 2020.
- CLIU Overdrive Consortium 2020-21 Allow administration to sign the agreement for the CLIU Overdrive Consortium for the 2020-2021 school year to provide e-books, audiobooks and other digital content at a cost of \$2,000.00.
- Extended School Year 2020 Approve to conduct an Extended School Year Program virtually for students with special needs from July 6-23, 2020. The planned instruction will follow the Continuity of Education Plan developed due to COVID 19 pandemic. Approve to employ Katherine Farber, Everly Kesack, Kayla Perkowski, and Ryan Stilwell for four hours per day at the Teacher Collective Bargaining Agreement amount of \$30 per hour.
- CLIU TransPerfect Agreement 2020-21 Allow administration to sign the CLIU TransPerfect Agreement to provide language interpreting related services as needed for the 2020-2021 school year.
- Community Services for Children Head Start Authorize Community Services for Children to operate the Head Start Pre-K program at Peters Elementary School from August, 2020 through July, 2021. The only obligation to the district is to provide one classroom.
- Roll call.
YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)
NAY: None (0)
Motion carried.

**NEW
BUSINESS**

Mr. Distler made a motion, which was seconded by Mr. Green, that the Board of Education approves the following New Business Items:

- Extend Co-Dir. BA/HR and Payroll & Emp. Benefits Contract 1 yr. Approve to extend the contracts for one year with no changes between the Northern Lehigh School District and the Co-Director of Business Affairs/Human Resources and Co-Director of Business Affairs/ Payroll & Employee Benefits.
- Northwestern Food Service Supervisor Agreement 2020-21 Approve the agreement between the Northern Lehigh School District and Northwestern Lehigh School District to assign a food service supervisor on an hourly basis from July 1, 2020 until June 30, 2021, as per the attached agreement.
- Set Graduation Date July 24, 2020 Motion to set the graduation date for the 2019-2020 school year for July 24, 2020, to be held either virtually or in person based on guidance from the governor's office and the Pennsylvania Department of Education.
- Roll call.
YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)
NAY: None (0)
Motion carried.

FINANCIAL Mr. Kern made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following financial items:

Financial Reports Approve the Following Financial Reports:
 General Fund Account month of May, 2020
 NLHS Scholarship Account months of April & May, 2020
 PE, NLMS, NLSH Student Activities/Clubs Account months of April & May, 2020
 SE Student Activities/Clubs Account months of March-May, 2020
 Cafeteria Fund month of May, 2020

List of Bills Approve the Following List of Bills:
 General Fund months of May & June, 2020
 Cafeteria Fund months of May & June, 2020

Budgetary Transfers Allow business office to complete budgetary transfers for the 2019-2020 end of year audit.

JP Mascaro Agreement 2020-2025 Approve a five (5) year service agreement with J.P. Mascaro and Sons for trash removal and recycling collection beginning July 1, 2020 at a total cost of \$150,112.20.

<u>YEAR</u>	<u>COST PER YEAR</u>
2020-2021	\$27,068.40
2021-2022	\$28,428.00
2022-2023	\$29,973.00
2023-2024	\$31,518.00
2024-2025	\$33,124.80

Willis Towers Watson Ins.Broker Appoint Willis of Pennsylvania, Inc. as the district insurance broker for Property, Casualty, & Liability insurance for the 2020-2021 school year.

District Insurances Award insurance coverage for the 2020-2021 school year to the following companies:

Commercial Package and Automobile (Vehicle Liability, General Liability Property Insurance and Boiler and Machinery) Graphic Arts Mutual (Utica) Insurance Company - \$90,717.00. The premium is an increase of \$3,878.00 over last year's rate.

Commercial Umbrella Liability Insurance – Crum & Forster - 19,578.00. The premium is an increase of \$704.00 over last year's rate.

School Leaders Error and Omissions Liability – American International Group, Inc. - \$30,524.00. There is no increase over last year's rates.

Law Enforcement Liability for School Police Officers – Greenwich Insurance Company - \$2,754.00. The premium is an increase of \$365.00 over last year's rates.

Cyber Security Liability – American International Group, Inc. - \$8,075.00. The premium is an increase of \$537.00 over last year's rates.

Board Secretary & Treasurer Bonds 2020-2021 Approve to renew the following expiring bonds for the 2020-2021 fiscal year through Willis of Pennsylvania, Inc.

A \$50,000 Board Secretary Bond for the term of July 1, 2020 to July 1, 2021 at an annual premium of \$175.00.

A \$50,000 Board Treasurer Bond for the period July 1, 2020 to July 1, 2021 at an annual premium cost of \$269.00.

FINANCIAL**(cont.)**

- Student Accident & Athletic Insurance Carrier Appoint Axis Insurance Company as the 2020-2021 Student Accident and Athletic Insurance Carrier beginning August 5, 2020. The renewal rate is \$25,250.00, to include all interscholastic sports, band and cheerleading. Voluntary school coverage is \$22.00 for the school time rate and \$88.00 for the 24-hour rate. There is no increase over last year's rate.
- District Financial Institutions Authorize the following financial institutions to act as approved depositories for school district funds and or temporary investments. The Northern Lehigh School Board further authorizes the following financial institutions to transfer funds on deposit to any other bank for the credit of the Northern Lehigh School District. The Board further authorizes the Business Manager and/or Superintendent to enter into agreements, supplements or amendments to agreements to implement the foregoing operations for the 2020-2021 school year.
- | | |
|---------------------------|--|
| Key Bank, NA | Prudential-Bache Government Securities Trust |
| Wells Fargo National Bank | Pennsylvania Local Government Investment Trust (PLGIT) |
| TD Wealth | Key Bank Capital Markets |
- Payment of Bills In July Approve to grant permission to the business office to pay general fund and capital projects bills that are scheduled for payment during the month of July as required by contract. There is no scheduled board meeting in July.
- Commit Assign Fund Balance Approve to commit and/or assign portions of the June 30, 2020 fund balance for the following purposes (actual amounts to be determined after completion of the 2019-2020 end of year audit):
- | | |
|---------------------------|------------------------|
| PSERS Increase | Replacement Equipment |
| Health Insurance Premiums | Long Range Maintenance |
| Technology | |
- School Physicians Approve to appoint Dr. Nicole Sully and Dr. Amy Gourniak of Parkland Family Health Center as school physicians for the 2020-2021 school year. The fee for grade level physicals will be \$20.00 per physical needed. Consultant services will be provided at no charge.
- Roll call.
 YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)
 NAY: None (0)
 Motion carried.
- LEGAL** Mr. Distler made a motion, which was seconded by Mr. Green, that the Board of Education approves the following legal items:
- King Spry 2020-2021 Approve to appoint King Spry Herman Freund & Faul, LLC as special counsel for the 2020-2021 school year for services as outlined in the agreement. The hourly rate will be \$185.00 per hour for partners and associates, and \$95.00 per hour for paralegals. There is no change from last year's rates.
- Settlement Agreement & Release Approve the Settlement Agreement and Release in regards to student #2490068.
- Roll call.
 YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)
 NAY: None (0)
 Motion carried.

INFORMATION

Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on April 20, 2020, were distributed.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on March 5, 2020, were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on April 22, 2020, were distributed.

RECOGNITION OF GUESTS

Mr. Hill reported that Myra A. said thank you and she would like to see tangible improvements. She would like to see new offerings and improvements. Expense payments and cost of living expenses are harder to see to taxpayers.

In regards to the superintendent evaluation, Mrs. Van Norman stated we adore our superintendent! Thank you and congratulations.

Mrs. Chruscial commented that Madison is a wonderful young woman who has a very bright future! She has been an absolute pleasure to work with and I can't wait to see all she accomplishes! Congrats Madison!

Mr. Fedorcha thanked our teachers who went above and beyond to make arrangements last week and this week to say goodbye to our students. Mr. Fedorcha stated that he is very proud of this district.

Mr. Green commented that the secretary should be alternating the order that the roll call voting is done and not starting with the same person every time. Mrs. Husack acknowledged and will do that moving forward.

ADJOURNMENT

Mrs. Martineau made a motion, which was seconded by Mr. Distler, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:34 p.m.

Roll call.

YEA: Mr. Distler, Mr. Green, Mrs. Heckman, Mrs. Husack, Mr. Keegan, Mr. Kern, Mrs. Kulp, Mrs. Martineau, and Mr. Fedorcha (9)

NAY: None (0)

Motion carried.

Respectfully submitted,

Gale N. Husack
Secretary

ATTEST: _____ President
Gary S. Fedorcha