

# AGENDA



**Northern Lehigh School District  
Board of  
School Directors**

## **REGULAR SCHOOL BOARD MEETING**

**Monday, April 10, 2017  
7:30 P.M.**

**Northern Lehigh School District  
Administration Office Board Room  
1201 Shadow Oaks Lane  
Slatington, PA 18080**

**Executive Session  
Administration Office Conference Room  
6:00 PM**

**NORTHERN LEHIGH SCHOOL DISTRICT  
Regular School Board Meeting  
Monday, April 10, 2017  
Northern Lehigh Administration Building  
Board Room  
7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. VACANT BOARD MEMBER SEAT**

- A. Discussion, Nominations and Possible Appointment

**III. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING**

- A. Regular school board meeting held on March 13, 2017.

**IV. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mrs. Debra L. Bower
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Education/Policy Committee Meeting held on April 3, 2017 (Attachment #1)
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on April 5, 2017 (Attachment #2)
  - Minutes of the Finance Committee Meeting held on April 5, 2017 (Attachment #3)
- F. Student Representatives to the Board Report ..... Ms. Karlyna Kemery  
Ms. Tori Csanadi
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Business Manager's Report ..... Mrs. Sherri Molitoris  
Mrs. Rhonda Frantz

- I. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
  - Head Start Classroom
- J. Superintendent’s Report ..... Mr. Michael W. Michaels
  - Math24 Competition – Mrs. Gail Lafferty
- K. An executive session will be held at 6:00 p.m. in the Administration Office Conference Room.

**V. PERSONNEL**

**A. Resignation/Retirement**

Accept the retirement resignation of Wendy Shirk from her position as High School Cook’s Helper effective the end of the work day April 28, 2017.

**B. Appointment – Instructional**

<p>Rajeev Gupta*</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective:</p> <p>Termination Date:</p> <p>* Pending Verification of Missing Personnel File Items</p>	<p>Temporary Vacancy Replacement</p> <p>High School Physics Teacher replacing a teacher on family medical leave.</p> <p>Substitute Teacher Rate Days 1-30; Day 31 and beyond: \$46,875 Prorated (Step 1 Bachelors on the 2016-2017 CBA Salary Schedule)</p> <p>On or about April 10, 2017</p> <p>June 12, 2017</p>
---	--

**C. Appointment Non-Instructional**

<p>Bobbi Jo Reed</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective:</p> <p>*60 Day probationary period ending August 28, 2017</p>	<p>Cook’s Helper Senior High School</p> <p>\$9.00 Per Hour Monday-Friday, 5 ½ Hours Per Day/180 Student Days a school year plus additional cleaning days as needed (2013-2017 Educational Support Personnel CBA)</p> <p>April 11, 2017</p>
--	--

**D. Family Medical Leave**

Approve the request of employee #6712 to take an intermittent Family Medical Leave of absence beginning on April 10, 2017 to care for a family member.

**E. Game Workers 2016-2017**

Motion to appoint the following person as a Game Worker for the 2016-2017 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2016-2017 Supplementary Personnel Salary Schedule.

Kelsey Follweiler

---

---

**F. Substitute - Instructional**

Approve the following substitute teacher for the 2016-2017 school year at the 2016-2017 substitute teacher rates as approved on the Supplemental Salary Schedule:

Rajeev Gupta\* – Physics

\*Pending Verification of Missing Personnel File Items

**VI. POLICY****A. Board Policy First Reading**

1. Approve the School Police Officer Policy and Procedure manual, as presented after first reading. (Attachment #4)
2. Approve school board policy #122 – Programs – Extra Curricular Activities, as presented after first reading. (Attachment #5)

**B. Homebound Instruction**

It is recommended that the Board of Education grant homebound instruction for a 1<sup>st</sup> grade student, Student No. 2890101 for five hours per week, effective March 16, 2017 and continuing until release from attending physician.

**C. High School Field Trip**

The High School Patriot Club is requesting permission to travel to Wilderness Voyagers - Ohiopyle, PA, May 18-20, 2017. The entire cost of the trip will be funded by the student members of the Patriot Club.

**VII. CONFERENCES**

- A. Suzanne Mengel – Positive Behavioral Interventions and Supports Implementers' Forum - May 16-17, 2017 – Hershey, PA – Registration - \$75.00; Lodging - \$187.59 – Total Approximate Cost: \$262.59 – Funding: Curriculum & Instruction Budget (Attachment #6 )
- B. David Oertner – Advanced Placement Summer Institute – July 10-13, 2017- Cabrini University – Radnor, PA – Registration: \$1,075.00; Travel - \$244.00 - Total Approximate Cost: \$1,319.00 – Funding: Curriculum & Instruction Budget (Attachment #7)
- C. Nicole Nightlinger – Positive Behavioral Interventions and Supports Implementers' Forum - May 16-17, 2017 – Hershey, PA – Registration - \$75.00; Lodging - \$89.27; Meals - \$20.00; Travel - \$86.03 – Total Approximate Cost: \$270.30 – Funding: Curriculum & Instruction Budget (Attachment #8 )
- D. Michael Lehtonen – Advanced Placement Summer Institute – July 10-14, 2017 – St. Johnsbury Academy – St. Johnsbury, VT - New Hampshire University – Registration - \$1,395.00; Travel - \$417.30 - Total Approximate Cost: \$1,812.30 – Funding: Curriculum & Instruction Budget (Attachment #9)
- E. Nicholas Sander – Advanced Placement Summer Institute – June 26-29, 2017- Montgomery County Intermediate Unit – Norristown, PA – Registration - \$975.00; Travel - \$121.98 - Total Approximate Cost: \$1,096.98 – Funding: Curriculum & Instruction Budget (Attachment #10)
- F. James Yadush – Advanced Placement Summer Institute – June 26-29, 2017- Montgomery County Intermediate Unit – Norristown, PA – Registration - \$975.00; Travel - \$121.98 – Total Approximate Cost: \$1,096.98 – Funding: Curriculum & Instruction Budget. (Attachment #11)

---

---

**VIII. CURRICULUM AND INSTRUCTION****A. CLIU 2017-2018 Facilities Plan Committee Report**

Approve the following resolution to adopt the 2017-2018 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report. (Attachment #12)

**RESOLVED:** It is recommended that the Northern Lehigh School District Board of Directors approve the 2017-2018 Facilities Plan Committee Report that was approved by the CLIU Facilities Plan Committee on March 3, 2017 and the CLIU 21 Board of Directors on March 20, 2017. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

**IX. OLD BUSINESS****X. NEW BUSINESS****XI. FINANCIAL****A. Approve the Following Financial Reports:**

1. General Fund Account month of March, 2017
2. NLMS Student Activities Account month of March, 2017
3. NLHS Student Activities and Scholarship Account month of March, 2017

**B. Approve the Following List of Bills:**

1. General Fund months of March & April, 2017
2. Refreshment Stand month of March, 2017
3. Cafeteria Fund months of March & April, 2017

**C. Approve to enter into an agreement with Gorman & Associates, for auditing services for the years ending June 30, 2017, 2018 and 2019. (Attachment #13)****XII. LEGAL**

**A. Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2017-2018 school year. The hourly rate for non-routine matters will be \$195.00 per hour. The rate for routine or general advice will be \$150.00 per hour. The hourly rate for legal assistants for routine and non-routine matters will be \$125.00 per hour. There is no increase over the previous year's fees.**

**B. Approve to appoint Sweet, Stevens, Katz & Williams, LLP as special counsel for the 2017-2018 school year for special education consultations and student services as outlined in the attached agreement. The cost of these services will be \$6,300.00 for the 2017-2018 school year and is a part of the Special Education budget. There is no increase over last year's rate. (Attachment #14)**

**XIII. CORRESPONDENCE****XIV. INFORMATION**

**A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on January 26, 2017.**

B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 22, 2017.

**XV. RECOGNITION OF GUESTS**

**XVI. ADJOURNMENT**