

**NORTHERN LEHIGH SCHOOL DISTRICT
Board Minutes**

**Slatington, PA
February 10, 2003**

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:30 p.m. on Monday, February 10, 2003 in the boardroom located in the Slatington Elementary School.

ROLL CALL Members present: Mr. Bryan C. Dorshimer, Mrs. Jane J. Escott, Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mrs. Sheryl A. Giles, Mr. Mathias J. Green, Jr., Mr. Jason M. Newhard, Mr. Gary S. Fedorcha (8)

Members absent: Mr. Robert J. Cox (1)

Non-members present: Dr. Nicholas P. Sham, Sr., Mrs. Lynne B. Fedorcha, Mr. Philip C. Bertolino, Mr. Christopher Iacobelli, Dr. Linda Marcincin, Mr. David Papay, Mr. Brian Geiger, Ms. Laurie Newman, Mr. Nicholas Sander, Ms. Amberly Gable and Mrs. Doneta J. Merkle

VISITORS Approximately 1 visitor (Victor Bortz) attended the meeting in addition to Sharon Minnich, reporter for The Times News.

APPROVE MINUTES A motion was made by Mr. Dorshimer, with a second made by Mrs. Ganser, that the minutes of the regular school board meeting held January 6, 2003 and the regular school board meeting held on January 13, 2003 be approved and ordered filed.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

SPECIAL BOARD REPORTS

Committee Reports and/or Meetings

A motion was made by Mr. Newhard with a second made by Mrs. Geronikos, that the Board of Education approve the appointment of Sarah Weiland to the Community Relations Committee.

Student Representatives To The Board Report -- Mr. Nicholas Sander and Ms. Amberly Gable distributed a written report and highlighted its contents for the board.

Federal and Other Programs -- Mrs. Lynne B. Fedorcha
Mrs. Fedorcha distributed a written Curriculum Report and highlighted some of its contents.

Superintendent's Report -- Dr. Nicholas P. Sham, Sr.

1. Dr. Sham reminded all board members that LCCC is sponsoring a program and informal dinner. If you are interested in attending, please register as soon as possible.
2. The district is at the end of reviewing student accounting software and over the next several weeks the district is going to begin reviewing software for the business office needs.
3. He distributed a copy of the Messenger to all board members. He once again reinforced that there will be a town meeting on May 6 to gather input regarding full day kindergarten and elementary school reconfiguration.

Executive Session An Executive Work Session was held at 6:00 p.m. preceding the meeting for personnel issues and was continued after the meeting for personnel issues.

Executive Session (Cont.) At 7:45 p.m. a motion was made by Mr. Dorshimer, which was seconded by Mrs. Geronikos, to have the Board go into a short executive session for personnel reasons.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

Reconvene From Executive Session At 8:30 p.m. a motion was made by Mrs. Geronikos, with a second made by Mr. Newhard, that the Board reconvene from executive session.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

PERSONNEL A motion was made by Mr. Newhard, with a second made by Mr. Dorshimer, that the Board of Education approve the following personnel items:

Appointment Non-Instructional Jessica Jones*
Assignment: One-on-One Special Education Aide
Middle School – Grade 7
New Position – IDEA Funded
Salary: \$8.64 Per Hour/6 ½ Hours Per Day/5 Days Per Week
Effective Date: February 6, 2003
*She will serve a 60-day probationary period.

Sabbatical Leave – Restoration Of Health – Ann Bernard Approve the request of Ann Bernard to take a sabbatical leave of absence for restoration of health during the second semester of the 2002-2003 school year.

Employ Joseph Smar Approve to employ Joseph Smar, under the provisions of the Public School Employees' Retirement Code, 24 P.S. subsection 8346 (b) for a period of time not to exceed 55 days to fill the position of elementary guidance counselor in the Slatington Elementary School at a per diem rate of \$150.00, effective February 13, 2003.

YEA: Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (8)

NAY: None (0)

Adjust Salary Of Lynne Fedorcha A motion was made by Mrs. Escott, with a second made by Mrs. Geronikos that the Board of Education approve to adjust the annual salary of Lynne B. Fedorcha to \$82,050.00 pro-rated retroactive to September 1, 2002. In August 2002, Mrs. Fedorcha completed her K-12 Curriculum Supervisory Certification. Her title has been changed from Administrative Assistant to Director of Curriculum and Instruction.

ROLL CALL: YEA: Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard (5)

NAY: Mr. Dorshimer, Mrs. Ganser (2)

ABSTAIN: Mr. Fedorcha (1) Conflict of Interest

Motion carried.

PERSONNEL

(Con't.)

Adjust Salary Of Laurie Newman A motion was made by Mrs. Geronikos, with a second made by Mrs. Giles, that the Board of Education approve to adjust the annual salary of Laurie L. Newman to \$71,157.00 prorated retroactive to November 1, 2002. In October 2002, Ms. Newman completed her K-12 Special Education Supervisory Certification. Her title has been changed from Special Education Coordinator to Director of Special Education.

ROLL CALL: YEA: Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (6)

NAY: Mrs. Ganser, Mr. Dorshimer (2)

Motion carried

Salary Adjustment For Dr. Nicholas P. Sham, Sr. 2001-2002 A motion was made by Mr. Green, with a second made by Mrs. Geronikos, that the Board of Education approve a salary adjustment of \$5000 for Dr. Nicholas P. Sham, Sr., Superintendent, for the 2001-2002 school year, retroactive to July 1, 2001.

ROLL CALL: YEA: Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mrs. Escott, Mr. Fedorcha (6)

NAY: Mrs. Ganser, Mr. Dorshimer (2)

Motion carried.

Salary Adjustment For Dr. Nicholas P. Sham, Sr. 2002-2003 A motion was made by Mr. Green, with a second made by Mrs. Geronikos, that the Board of Education approve a salary adjustment of \$5000 for Dr. Nicholas P. Sham, Sr., Superintendent, for the 2002-2003 school year, retroactive to July 1, 2002.

ROLL CALL: YEA: Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mr. Fedorcha (8)

NAY: None (0)

Motion carried.

POLICY

A motion was made by Mr. Dorshimer, with a second made by Mrs. Geronikos, that the Board of Education approve the following items listed under Policy:

Conferences Approve the request of Dawn Wadsworth to attend the Association of School Psychologists of Pennsylvania 23rd Annual Spring Conference on March 12 and 13, 2003. Expenses for this conference include \$170.00 for registration, \$50.00 for meals, \$50.00 for travel, \$95.00 for lodging for a total cost of \$365.00 and will be funded through IDEA funds.

Non-Resident Student Attendance Approve to grant permission to a 12th grade student, whose parents have moved out of the district, to complete her senior year at Northern Lehigh High School.

YEA: Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mr. Fedorcha (8)

NAY: None (0)

NEW BUSINESS

Mr. Green asked where the district stands with regard to making up snow days.

FINANCIAL

A motion was made by Mr. Dorshimer, with a second made by Mrs. Ganser, that the Board of Education approve the following financial items:

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| Feasibility Study On Reconfiguration And Full Day Kindergarten | Approve to employ The Architectural Studio to complete a building feasibility study on reconfiguration and full-time kindergarten in the elementary schools at a cost not to exceed \$5000.00. |
| Treasurer's Report | Approve the report of the Treasurer, Mr. Cox, as presented for the months of December 2002 and January 2003. |
| Reports (Info Only) | All board members received the December 2002 and January 2003 Revenue and Expenditure Reports for the Cafeteria, General, and Capital Reserve Funds. |
| General Fund Bills | Approve payment of General Fund bills for the month of January 2003, as presented. |
| General Fund Budgetary Additions | Approve the general fund budgetary additions, as presented. |
| NL Athletic Fund Report | Approve the Northern Lehigh Athletic Fund financial report for January 2003. |
| NL Sports Account Report | Approve the Northern Lehigh Sports Account financial report for January 2003. |
| Single Audit Year End June 30, 2002 | Approve the Single Audit Report for fiscal year ended June 30, 2002. |
| CLIU Budget For 2003-04 | <u>Carbon Lehigh Intermediate Unit Operational and Program Services Budget for 2003-2004</u>
Approve the Carbon Lehigh Intermediate unit 2003-2004 Operational and Program Services Budget in the amount of \$1,641,981, a 10.69% increase over last year. Northern Lehigh's share will be \$18,665, a \$258 decrease over last year's budget. It is further recommended that proper officials be authorized to execute the CLIU #21 2003-2004 Budget Resolution. |
| Joint Purchasing Agreement | Approve the Joint Purchasing Agreement and participation in the Lehigh County Schools Joint Purchasing Board. |
| New District Warehouse Truck | Approve the purchase of a new district warehouse truck from Apple Chevrolet through PA State Contract No. 2310-02 at a cost of \$40,237.00. Funds will be transferred from the Unreserved General Fund-Fund Balance to the CR#1 Account to pay for the purchase. |
| Solicit Bids For Slatington Elementary Elevator | Approve to allow The Architectural Studio and proper school officials to solicit bids for the installation of an elevator at Slatington Elementary. Estimated cost for this project is \$165,000.00. |
| Solicit Bids Refurbish MS Home Ec Cabinets & Counters | Approve to allow proper school officials to solicit bids for the refurbishing of the cabinets and counters in the middle school home economics room. Estimated cost for this project is between \$15,000 and \$40,000. Funds for this project will come from the Furniture and Equipment Fund of the Middle School Construction Project. |

FINANCIAL

(Con't.)

Middle School
Multi-media
Presentation
Equipment

Approve to purchase multimedia presentation equipment for the middle school auditorium not to exceed \$25,500. Funds will be taken from the furniture and equipment fund for the middle school construction project.

YEA: Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Dorshimer,
Mrs. Escott, Mrs. Ganser, Mr. Fedorcha (8)

NAY: None (0)

**INFORM-
ATION**

All board members received a copy of the minutes of the Lehigh Carbon Community College Board of Trustees meeting held on January 2, 2003.

Mr. Dorshimer indicated that he would like to discuss at the next Finance Committee meeting the possibility of transferring the \$140,000 remaining from a bond that is sitting in the general fund into the capital reserve account.

**ADJOURN-
MENT**

A motion was made by Mr. Dorshimer, with a second made by Mr. Newhard, that the regular meeting of the Northern Lehigh Board of School Directors be adjourned at 8:45 p.m.

Respectfully submitted,

Jane J. Escott
Secretary

ATTEST: _____ President
Gary S. Fedorcha