

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, March 4, 2002
Peters Elementary Cafeteria
7:30 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education Committee meeting held on February 19, 2002. (Attachment #1)
 - 2. Minutes of the Technology/Buildings and Grounds Committee meeting held on February 6, 2002. (Attachment #2)
- D. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
- E. Solicitor's Report Attorney Charles Stopp
- F. Legislative Report Mrs. Lori H. Geronikos
- G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Sue Gower's Grade 6 students will speak on their responsibilities with the worm bin. Accompanying them will be Mrs. Gower's student teacher, Mrs. Susan Hubler from Kutztown University.
 - Sharon Karpiszin – Peters Elementary TV News Broadcast
 - Sandy Hopkins – Grade 2 Students – Poetry Readings

- Donna Maruschak – iBook Student Demonstration
- Middle School Costs

I. An Executive Session will be held for personnel issues immediately following the meeting.

III. PERSONNEL

A. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second half of the 2001-2002 school year:

Janet McKelvey
From: 3B+24 \$36,000
To: 3M \$37,600

B. Resignation – Non-Instructional

Accept the resignation of Marsha O'Brian, special education aide in the senior high school, effective February 8, 2002.

C. Approve to enter into a three-year agreement between the Northern Lehigh School District and the district's Food Services Director, Mr. Paul Horner, commencing on October 1, 2001 and ending on October 1, 2004. (Attachment #3)

IV. POLICY

A. Conferences Requiring Board Approval

1. Approve the request of Elizabeth Vasquez, Sandra Hopkins, and Janet Hofelich, Peters Elementary teachers, to attend an Otter Creek Institute conference entitled "How to Successfully Teach Math Facts & Strategies to ALL Students" in Allentown in April 1, 2002. Expenses include \$135.00 each for registration for a total of \$405.00 and will be paid for through IDEA funds.
2. Approve the request of Dawn Wadsworth, school psychologist, to attend a conference sponsored by Delaware Valley Partners in Healthcare Assoc. and Foundations Behavioral Health in Horsham, PA on April 18, 2002. Expenses include \$75.00 for registration, \$10.00 for meals, \$24.00 for travel for a total cost of \$109.00 and will be paid for through IDEA funds.
3. Approve the request of Dawn Wadsworth to attend the 2nd Annual Penn Applied Behavior Analysis (ABA) Conference in State College on April 5, 2002. Expenses include \$90.00 for registration, \$45.00 for meals, \$108.00 for travel, \$80.00 for lodging, \$25.00 membership dues for a total cost of \$348.00 and will be paid for through IDEA funds.

4. Approve the request of Dawn Wadsworth to attend the Association of School Psychologist 2002 Spring Conference from March 21-23, 2002 in Harrisburg, PA. Approximate expenses include \$260.00 for registration, \$100.00 for meals, \$45.00 for travel, \$180.00 for lodging for a total cost of \$585.00.
5. Approve the request of Glenn Rissmiller to attend the 35th Annual PA State Athletic Director's Association conference in Hershey, PA on March 20, 21, 22, 2002. Expenses include \$215.00 for registration, \$90.00 for meals, \$28.00 for travel, \$225.00 for lodging for a total cost of \$578.00 plus the cost of a substitute for on day. Expenses for this conference have been included in the 2001-2002 athletic budget.
6. Approve the request of Robert Kern, high school Dean of Students, and Chris Iacobelli, Slatington Elementary Principal, to attend a Comprehensive School Violence Prevention Planning conference sponsored by The Pennsylvania Educational Research Association on March 19, 2002 Berks IU 14 in Reading, PA. Expenses include \$70.00 each for registration, \$36.00 each for travel, for a total cost of \$212.00.
7. Approve the request of Lynn Haab, Catherine Farole, and Beth Case, middle school special education teachers, to attend a Bureau of Education and Research conference in King of Prussia, PA on March 12, 2002. Expenses include \$175.00 each for registration, \$45.00 for travel, \$3.80 miscellaneous expenses for a total cost of \$573.80 and will be paid for through IDEA funds.
8. Approve the request of Ellen Yenser and Sandra Michalik, special education teachers, to attend an Appelbaum Training Institute conference, entitled "How to Handle the Hard-To-Handle Student", in Allentown on March 15, 2002. Expenses include \$145.00 each for registration, \$6.00 for travel for a total cost of \$296.00 and will be paid for through IDEA funds.
9. Approve the request of Larry Parry, elementary phys. ed teacher, to attend a one-day seminar in Allentown on April 29, 2002 entitled "The "New" Physical Education". Expenses include \$135.00 for registration, \$7.20 for mileage for a total cost of \$142.20 plus the cost of a substitute teacher and has been approved by the district's Continuing Professional Education Committee.
10. Approve the request of Sharon Hunsicker and Kris Ahner, special education teachers in the senior high school, to attend an Institute for Educational Development conference in Allentown on April 29, 2002. Expenses for this conference, entitled "Practical Discipline Strategies: Minimize Classroom Disruptions and Maximize Your Teaching Time" include \$179.00 each for registration, \$15.00 for travel for a total of \$373.00 plus the cost of two substitute teachers and will be paid for through IDEA funds.

11. Approve the request of Paul Leonzi, Ellen Yenser, Nadeen Boykin, Kathy Walter, Rebecca Rhodes, middle school teachers to attend a Lehigh University Middle Level Partnership conference on April 19, 2002 at Lehigh University. Robert Kern, Dean of Students will also be attending the conference as a complimentary registration. Approximate expenses include \$100.00 each for registration, \$28.00 for travel for a total cost of \$528.00 and has been approved by the district's Continuing Professional Education Committee.

B. Homebound Instruction

Homebound instruction is provided to children of school age who cannot attend. Evaluation is done by a certified physician. Grant homebound instruction to a first grade student, Student No. 13-39500, for five hours per week, effective February 27, 2002 and ending on March 27, 2002.

C. Approve the Northern Lehigh High School Student Activities Account Fund Statement for the month of January 2002. (Attachment #4)

D. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of January 2002. (Attachment #5)

E. Board Policies

1. Second Reading

Approve revisions to school board policy #815 -- Acceptable Use of Internet, etc. as presented after second reading to bring this policy in line with requirements of CIPA (Children's Internet Protection Act). (Attachment #6)

V. CURRICULUM AND INSTRUCTION

A. Carbon Lehigh Intermediate Unit 2002-2003 Facilities Plan Committee Report

Approve the following Resolution to adopt the 2002-2003 Carbon Lehigh Intermediate Unit Facilities Plan Committee report that was unanimously adopted by the CLIU Facilities Plan Committee on February 6, 2002. (Attachment #7)

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2002-2003 Facilities Plan Committee Report as unanimously adopted by the CLIU Facilities Plan Committee on February 6, 2002. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining the future location of the CLIU and school district special education classes.

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. Approve to appoint a Lehigh Carbon Community College trustee to represent the Northern Lehigh School District for a new term to begin July 1, 2002 and continue through June 30, 2008.

VIII. FINANCIAL

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as presented in **attachment #8**.
- B. Approve payment of bills from the Construction Account, as presented in **attachment #9**.
- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #10**.
- D. Approve the Arthurs Lestrange Cash Management Portfolio for the month of January 2002. (Attachment #11)
- E. Approve a one-year renewal to our long-distance phone contract with XO Communications. The rate decrease is from .08 cents to .065 cents per minute. (Attachment #12)
- F. Approve a \$1,044.01 real estate tax refund to Washington Mutual Mortgage for property #J2SW1A517A1033, located at 213 South Canal Street, Walnutport, PA. The tax was paid twice in error due to a stop payment order check being subsequently cashed. (Attachment #13)
- G. Approve the following budgetary transfer listed on **attachment #14**.
- H. Distribution of the Lehigh Carbon Community College 2002-03 Capital & Operating Budget.

IX. LEGAL

X. CORRESPONDENCE

XI. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on January 17, 2002.
- B. Minutes of the Washington Township Board of Supervisors meeting held on January 8, 2002. (Attachment #15)
- C. The district has received a donation of a Wurlitzer Organ from the estate of Anna Roberts. The organ has been placed in the music department of the senior high school and is being processed according to School Board Policy #702.
- D. Distribution of the 2001-2002 Northern Lehigh School District Salary Schedule.

- E. Memorandum from Lehigh Carbon Community College requesting names of candidates for an at-large seat on the Board of Trustees of Lehigh Carbon Community College. (Attachment #16)

XII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT