

**NORTHERN LEHIGH SCHOOL DISTRICT
Board Minutes**

**Slatington, PA
August 12, 2002**

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:31 p.m., on Monday, August 12, 2002, in the boardroom located in the Slatington Elementary School.

ROLL CALL Members present: Mr. Robert J. Cox, Mr. Bryan C. Dorshimer, Mrs. Jane J. Escott, Mrs. Sheryl A. Giles, Mr. Mathias J. Green, Jr., Mr. Jason M. Newhard, Mr. Gary S. Fedorcha (7)

Members absent: Mrs. Lori H. Geronikos, Mrs. Lauren A. Ganser (2)

Non-members present: Dr. Nicholas P. Sham, Sr., Mrs. Lynne B. Fedorcha, Dr. Linda Marcincin, Mr. John Hrizuk, Mr. David Papay, Mr. Brian Geiger, Mr. Bernard Rockovich, Ms. Laurie Newman, Mrs. Doneta Merkle.

VISITORS Approximately 6 visitors attended the meeting, in addition to Sharon Minnich, reporter for the Times News, and Elizabeth Bartolai, reporter for the Morning Call.

APPROVE MINUTES A motion was made by Mr. Newhard, with a second made by Mr. Dorshimer, that the minutes of the regular school board meeting held on June 3, 2002, the regular school board meeting held on June 10, 2002, and the special school board meeting held on June 19, 2002 be approved as read and ordered filed.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Giles, Mr. Green
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon-Lehigh Intermediate Unit -- Mr. Bryan C. Dorshimer
Mr. Dorshimer gave a brief report highlighting items listed in the CLIU Board Brief which all board members received.

Committee Reports And/ Or Meetings Board members received copies of the minutes of the Policy/Education Committee meeting held on June 17, 2002 and the minutes of the Technology/Buildings & Grounds Committee meeting held on June 5, 2002.

Mr. Green announced that a date has been set to meet with the Northern Lehigh Education Association on August 28, 2002 at 10:00 a.m. in the boardroom to review the information presented at a previous finance committee meeting.

Superintendent's Report -- Dr. Nicholas P. Sham, Sr.
Alan Benke from Tremco answered some questions regarding replacement of the roof in the high school lobby.

Dr. Sham distributed the Differentiated Supervision booklet and explained this process of teacher observation that will be implemented in the district in the 2002-2003 school year.

Executive Session An Executive Work Session was held, preceding the meeting, beginning at 7:00 p.m. to discuss personnel and negotiations issues.

PERSONNEL A motion was made by Mr. Green, with a second made Mrs. Giles, that the Board of Education approve the following items listed under Personnel:

Appointments	Anthony A. Jordan	New Position
Instructional	Assignment:	Technology Education Teacher in the Senior High School Teaching Technology Education

Salary: \$35,200.00* (Appendix A – Step 1-Bachelors on the 2001-2002 Collective Bargaining Agreement Salary Schedule)
 Effective Date: August 26, 2002
PERSONNEL
 (Con't.) Brenda V. Booz New Position
 Assignment: One-Quarter Home Economics Teacher
 Teaching Home Economics in the Senior High School
 Salary: \$8,800.00* (pro-rated) (Appendix A – Step 1-Bachelors on the 2001-2002 Collective Bargaining Agreement Salary Schedule)
 Effective Date: August 26, 2002

*Salary will be adjusted to reflect the terms and conditions of the new collective bargaining agreement when reached.

Non-Instructional Dennis J. Foberg* (Pending Verification Of Clearances)
 Assignment: Custodian – 3:00 p.m. to 11:30 p.m.
 Slatington Elementary School, replacing Todd Green, who was administratively transferred to Peters Elementary School, as a result of the retirement of Marvin Mantz.
 Salary: \$8.25 Per Hour/8Hours Per Day/5 Days Per Week
 Effective Date: September 11, 2002

*He will serve a 60-day probationary period.

Administrative Transfers David Papay Approve the request of Mr. David Papay to be administratively transferred to the position of transition assistant principal working two-thirds of the day in the middle school and one third of the day in the senior high school (responsible for 9th grade) for the 2002-2003 school year.

Linda Marcincin Approve to administratively transfer Dr. Linda Marcincin to the senior high school as the fulltime assistant principal for the 2002-2003 school year.

Child Rearing Leave Susanne Hegedus Approve the request of Susanne Hegedus, Slatington Elementary kindergarten teacher, to take a Child Rearing Leave of Absence during the 2002-2003 school. Barring any unforeseen complications, she is requesting permission to begin using her sick days on December 3, 2002, the day school resumes after Thanksgiving break, and begin her leave upon the exhaustion of her 24 remaining sick days or on or about January 13, 2003. She plans on returning for the beginning of the 2003-2004 school year.

Substitutes Instructional Approve the following substitute teachers for the 2002-2003 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Margaret Boyle – Early Childhood
 Angela Friebolin – Biology
 Lisa Hohenshilt – Social Studies
 Mary Ann Levendusky – Elementary
 Diane Saeger – Elementary/Early Childhood
 Julie Smith – Elementary K-6
 Rocatta Tait -- Elementary
 Julia Witmer – Chemistry
 Brenda Booz – Home Economics K-12

Non-Instructional Approve to employ the following substitute instructional aides/secretary for the 2002-2003 school year at the substitute rate of \$7.25 per hour:

Ellen Kiss – Instructional Aide/Secretary
 Jared Case – Instructional Aide
 Karen DeLong – Instructional Aide

Jill Hontz – Instructional Aide/Secretary
 Connie Kistler – Instructional Aide
 Robin Pristash – Instructional Aide

PERSONNEL

(Con't.)

Matthew Rabenold – Instructional Aide
 Angela Shoemaker – Instructional Aide

Approve to employ the following substitute cafeteria workers for the 2002-2003 school year at the substitute rate of \$7.25 per hour: Robyn Pristash, Ellen Kiss

Approve to employ the following substitute custodians for the 2002-2003 school year at the substitute rate of \$7.25 per hour: Dennis J. Foberg, Ellen Kiss

Merit Increase 1% For Act 93 Members Approve merit increases for school administrators, as recommended by the Superintendent, for Of the 2002-2003 school year, to concur with the current Act 93 Administrative Compensation Plan. These increases will be retroactive to July 1, 2002.

Substitute Teacher Approve to employ Mrs. Janice Hofmann as an independent contractor for the purpose of calling substitutes for the 2002-2003 school year at a stipend to be determined when the 2002-2003 Caller Auxiliary Salary Schedule is approved. It is also recommended to authorize the superintendent to execute an agreement between the Northern Lehigh School District and Mrs. Hofmann.

Saturday Detention Monitor Appoint Patricia Eby-Manescu as Secondary Saturday Detention Monitor for the middle and senior high schools for the 2002-2003 school year, working every Saturday, for three hours from 8:30 a.m. to 11:30 a.m. throughout the 2002-2003 school year that warrants detention coverage. Salary will be \$50.00 for each Saturday worked.

Electronic Learning Facilitators Approve the following individuals as Electronic Learning Facilitators (E.L.F.'s) for the 2002-2003 school year and on an as-needed basis during summer vacation. Compensation for elementary and secondary E.L.F.'s is \$2685.00 per school year Amanda Glassic – Peters Elementary, Jane Kutney – Slatington Elementary, Robert Hicks – Middle School

Middle School Co-Curricular Appointment For 2002-2003

Mathcounts Advisor – Hali Kuntz -- \$365.00

Change In Teaching Assignments (Information Only)

<i>Teacher</i>	<i>Old Assignment</i>	<i>New Assignment</i>	<i>Replacing</i>
Ellen Yenser	Middle School Emotional Support	High School Emotional Support	Kristie Croll
Kristie Croll	High School Emotional Support	High School Learning Support	Replacing Jack Posegay who retired
Andrea Edmonds	Peters Elementary Learning Support Grade 6	High School Learning Support	Cassandra Frantz who resigned
Susan Beil	Peters Elementary IST and half-time kindergarten teacher	Peters Elementary Learning Support Grade 6	Andrea Edmonds who transferred to the high school
Kelly Kromer	Slatington Elementary Grade 3	Slatington Elementary Grade 6	Ellen Drake who transferred the middle school
Shawn Green	Peters Elementary Grade 4	Peters Elementary Grade 6	Mary Anne Shafer who transferred to the middle school
Amanda Glassic	Peters Elementary Grade 3	Peters Elementary Grade 6	Donna Marushak who transferred to the middle school

Gail Lafferty	Slatington Elementary IST	IST Split Between Slatington & Peters Elementary	Sue Beil IST Assignment at Peters
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PERSONNEL

(Con't.)

Adjust Stipend For Mark Hoffman Approve the recommendation of the Director of Support Services that the additional stipend for Mark Hoffman, to serve as Lead Groundskeeper in the district, be increased from \$1.00 to \$1.05 per hour above his current rate of pay for the 2002-2003 fiscal year, retroactive to July 1, 2002.

Adjust Stipend For Steven Remaley Approve the recommendation of the Director of Support Services that the additional stipend for Steven Remaley, to serve in the capacity of Lead Maintenance man in the district, be increased from \$3.00 to \$3.25 per hour above his current rate of pay for the 2002-2003 fiscal year, retroactive to July 1, 2002.

Leave Without Pay Approve the request of Linda Thompson, Peters Elementary guidance counselor, to take a two-day leave of absence, without pay, on September 5 and 6, 2002. She plans to use her two personal days in conjunction with the requested two unpaid days. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Giles, Mr. Green
Mr. Newhard, Mr. Fedorcha (7)
NAY: None (0)

POLICY

A motion was made by Mrs. Escott, with a second made by Mr. Newhard, that the Board of Education approve the following policy items:

Lynne Fedorcha Title IX Officer Approve to appoint Mrs. Lynn B. Fedorcha, Administrative Assistant, as the Title IX, Section 504 and Title VI Compliance Officer for the Northern Lehigh School District for the 2002-2003 school year.

NLHS Student Activities Fund Statement Approve the Northern Lehigh High School Student Activities Fund Statement for the month of July 2002.

Conferences Approve the request of Lori Geronikos to attend the Pennsylvania School Boards Association "School Leadership Conference 2002" in Hershey, PA on October 4, 2002. Expenses include \$149.00 for registration.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Giles, Mr. Green
Mr. Newhard, Mr. Fedorcha (7)
NAY: None (0)

NEW BUSINESS

A motion was made by Mr. Dorshimer, with a second made by Mr. Cox, that the Board of Education approve to adopt the following textbook(s) for the 2002-2003 school year. These textbooks were approved as part of the 2002-2003 senior high school budget.

Name Of Textbook	Publisher & Copyright	Course
Entrepreneurship: Starting Your Own Business	South-Western Educational Publishing Copyright 2002	Entrepreneurship/ School Store Practice Grades 10-12

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Giles, Mr. Green
 Mr. Newhard, Mr. Fedorcha (7)
 NAY: None (0)

FINANCIAL

A motion was made by Mrs. Escott, with a second made by Mrs. Giles, that the Board of Education approve the following financial items:

General Fund
 Bills

Approve payment of General Fund bills for the month of July 2002, as presented.

Next Day
 Hardware
 Maintenance
 Program

Approve to enter into a one-year Next Day Hardware Maintenance Program through Corporate Networking Inc. at a cost of \$5529.00, a decrease of \$2991.00, effective July 1, 2002 and ending on June 30, 2003.

Replace HS
 Lobby Roof

Approve the replacement of the High School Lobby Roof using the Pennsylvania Education Joint Purchasing Council. Allentown Roofing will do replacement of the roof in conjunction with TREMCO. Funding for the project will come from the 2001 AA Extended Funding Bond and the cost is to be \$169,269.33.

Purchase
 Ethernet
 Switches

Approve the purchase of Ethernet switches for the Peters and Slatington Elementary schools from Corporate Networking, Inc. of Worcester, PA not to exceed \$40,000. Funds to be taken from the 2001AA bond.

Budgetary
 Transfers

Approve year-end budgetary transfers, as presented. Please note that almost all budgetary transfers are within the same function, and are only necessary for the school district to be in compliance with the first year increased coding complexity of the "Your School Your Money and Spending Analysis Model" YSYM/SAM.

Information Only: A copy of the Capital Reserve #1 Fund Receipts, Expenditures, and Cash Balances was distributed to all board members.

Delinquent
 Real Estate
 Parcels

Approve the 2001-2002 and the 2002-2003 listing of delinquent real estate parcels that will be submitted to Northampton County Tax Claim Unit to determine the total upset sales price of parcels that will be sold on September 9, 2002. Properties that are delinquent greater than two years are subject to this provision.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Giles, Mr. Green
 Mr. Newhard, Mr. Fedorcha (7)
 NAY: None (0)

Motion To
 Table Action

A motion was made by Mr. Newhard, with a second to his motion made by Mr. Cox, to table action, pending further investigation, to approve a \$16,043.88 real estate tax refund for the 2001-2002 school year to Stanwood Mills, Lcida C-o John A. Shulman, T/a Jas Realty, PO Box 195, Slatington, PA 18080-0195. Tax parcel ID 18-02-B06SE3B-011-001. Stanwood Mills incorrectly paid real estate tax for the 2001-2002 school year even though they were awarded KOZ status and should not have paid. As a result of the KOZ Program, the assessed value of the property is reduced from \$382,150 to \$-0-.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Giles, Mr. Green
 Mr. Newhard, Mr. Fedorcha (7)
 NAY: None (0)

**ADJOURN-
MENT**

A motion was made by Mr.Cox, with a second to his motion made by Mr. Dorshimer, that the regular meeting of the Northern Lehigh Board of School Directors be adjourned at 8:19 p.m.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Giles, Mr. Green
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

Respectfully submitted,

Jane J. Escott
Secretary

ATTEST: _____ President
Gary S. Fedorcha