

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, November 10, 2003**  
**Slatington Elementary School Boardroom**  
**7:30 p.m.**  
**AGENDA**

**I. ROLL CALL**

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on October 6, 2003.
- B. Regular school board meeting held on October 13, 2003.

**III. SPECIAL BOARD REPORTS**

- A. Lehigh Career & Technical Institute. .... Mr. Jason M. Newhard
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
- E. Student Representatives To The Board Report ..... Ms. Amberly Gable  
Ms. Ashley Kunkle
- F. Solicitor's Report ..... Atty. Charles Stopp
- G. Legislative Report ..... Mrs. Lori H. Geronikos
- H. Federal and Other Programs ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.

- Reminder – December's Reorganization Meeting will be held on Tuesday, December 2, 2003 beginning at 7:00 p.m. in the boardroom.

The regular school board meeting will follow beginning at 7:30 p.m.

- Educational Foundation

- J. Executive Session –An Executive Session will be held in the superintendent’s office beginning at 7:00 p.m.

#### IV. PERSONNEL

##### A. Nominations for Appointment

###### 1. Instructional

Steven D. Miller	Half-Time Temporary Vacancy Replacement Teacher
Assignment:	Half Time Physical Education Teacher in the senior high school, replacing Robert Kern, who was administratively transferred to Dean of Students.
Salary:	\$18,750 (Pro-Rated) (Step 1 Masters on the 2003-2004 Collective Bargaining Agreement Salary Schedule)
Effective Date:	November 3, 2003
Termination Date:	On or about June 16, 2004

##### B. Substitutes

###### 1. Instructional

Approve the following substitute teacher for the 2003-2004 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

Steven D. Miller – Health & Physical Education

##### C. Administrative Transfers

1. Approve to pay a stipend in the amount of \$5,000 to Linda Marcincin for assuming the duties of Interim Principal at Slatington Elementary School effective with the temporary administrative transfer on October 20, 2003 through June 30, 2004.
2. Approve to pay a stipend in the amount of \$5,000 to Robert Kern for assuming the duties of Dean of Students at Northern Lehigh High School effective with the temporary administrative transfer on October 20, 2003 through June 30, 2004.

##### D. Assessment Coordinator

Approve to pay a stipend in the amount of \$5,000 to Dr. Maura Roberts for assuming the duties of district Data Driven Decision Making Assessment Coordinator for the 2003-2004 school year.

**V. POLICY****A. Conferences**

Approve the request of Sandra Becker, middle school teacher, to attend a Project Care SAP Training conference on November 11, 12, 13, and 14, 2003. Expenses for this conference include \$375.00 for registration plus the cost of a substitute teacher for each day and will be paid for through Title IV funds.

**B. Extend Attendance of Non-Resident Student**

On September 8, 2003 the board approved the request of two Peters Elementary School students, whose parents are moving into the district, to attend school until October 31, 2003. Because construction of their home has exceeded their move-in expectations, the parents are requesting an extension of their enrollment status until November 30, 2003.

**VI. CURRICULUM AND INSTRUCTION****VII. OLD BUSINESS****VIII. NEW BUSINESS**

A. Approve the individual administrative goals for the 2003-2004 school year as presented.

**IX. FINANCIAL**

A. Approve the Treasurer's Report for the month of October 2003.

B. Approve the Cafeteria Reports for the month October 2003. (Information Only)

C. Approve payment of General Fund bills for the month of October 2003.

D. Approve the Northern Lehigh Athletic Fund Report for the month of October 2003. (Attachment #1)

E. Approve the Northern Lehigh Sports Account Financial Report for the month ended October 31, 2003. (Attachment #2)

F. Approve the Citizens Fire Company #1, Inc. exemption from 2003 real estate taxes on parcel #554290347335 in the amount of \$262.96. The fire company has received total tax exemption by Lehigh County effective January 1, 2004. (Attachment #3)

G. Approve a real estate tax refund for the 2003-04 tax year in the amount of \$1,721.16

to Dean C. Serfass, 8763 PA Route 873, Slatington. The refund is due to an overpayment.

- H. Approve the purchase of Contivity 1740 Firewall/VPN device and professional services for \$7003.00 from Corporate Networking, Inc. of Worcester, PA as part of the Tenex Financial Software implementation as presented at the Technology/Buildings and Grounds Committee meeting. Funds to be taken from the 2001AA bond. (**Attachment #4**)
- I. Approve the purchase of an APC Uninterruptible Power Supply for \$1800.00 from ePlus Technologies of PA of Pottstown, PA as part of the Gigabit Ethernet Upgrade Project as presented at the Technology/Buildings and Grounds Committee meeting. Funds to be taken from the 2001AA bond.
- J. Approve to authorize ET&T to initiate Part I and Part II of a district-wide Disaster Recovery Plan at a cost of \$10,920.00. (**Attachment #5**)

**X. LEGAL**

**XI. CORRESPONDENCE**

**XII. INFORMATION**

- A. Minutes of the Lehigh Carbon Intermediate Unit Board of Trustees meeting held on October 2, 2003.

**XIII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**