

# NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting  
Tuesday, December 2, 2003  
Slatington Elementary School Boardroom  
7:30 P.M.

## AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

## II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute ..... Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
  - 1. Minutes of the Technology/Buildings & Grounds Committee meeting held on November 5, 2003. (Attachment #1)
  - 2. Minutes of the Policy/Education Committee meeting held on November 17, 2003. (Attachment #2)
  - 3. Discuss/approve draft of school board committee meeting calendar for 2004. (Attachment #3)
  - 4. Discuss/approve school board committee member list for 2004.
- E. Student Representatives To The Board Report ..... Ms. Amberly Gable  
Ms. Ashley Kunkle
- F. Solicitor's Report ..... Attorney Charles Stopp
- G. Legislative Report ..... Mrs. Lori H. Geronikos
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Honor Roll of School Board Service Recognition – Robert Cox
  - Board Member Information Update Form

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- Request From A High School Student
  - Distance Learning
  - Stephen Geiger—Eagle Project

J. Executive Session

III. **PERSONNEL**

A. Resignation

Accept the resignation of Bonita Treadway, elementary school nurse, effective November 28, 2003.

B. Nomination for Appointment

1. Non-Instructional

a. Lisa Martinez

Assignment:

Study Hall Monitor in the senior high school, replacing Brenda Cermak, who resigned.

Salary:

\$8.90 Per Hour/6 ½ Hours Per Day/5 Days Per Week

Effective Date:

December 10, 2003

C. Substitutes

1. Non-Instructional

- a. Approve the following substitute aide for the 2003-2004 school year at the substitute rate of \$7.25 per hour: Christine Bult
- b. Approve the following substitute cafeteria worker for the 2003-2004 school year at the substitute rate of \$7.25 per hour: Christine Bult

D. Unpaid Volunteers

1. Aides

- a. Approve the following individuals as unpaid volunteer aides in the Slatington Elementary School for the 2003-2004 school year:

Jennifer Hugo\*  
Natalie Kistler\*  
Lori Henritzky\*  
Christine Lutz\*  
Robin Blocker  
Jamie Farber  
Crystal Horvath  
Kathy Yelinek

- b. Approve the following individual as an unpaid volunteer aide in the Peters Elementary School for the 2003-2004 school year:

Terri Caldwell\*

- c. Approve the following individual as an unpaid volunteer dance team advisor in the Senior High School for the 2003-2004 school year:

Connie Kistler

\*Indicates New Volunteers Pending Verification of Clearances

#### IV. POLICY

##### A. Conferences

1. Approve the request of Lynne Fedorcha, to attend a PA Association for Supervision and Curriculum Development conference in Hershey, PA on November 23 and 24, 2003. Expenses for this conference, entitled "Spark the Journey to New Horizons – Thriving in an Age of Accountability", include \$165.00 for registration, \$48.00 for travel, \$111.18 for lodging for a total cost of \$324.18 and will be paid for through Title IIA funds.
2. Approve the request of David Humenik, high school mathematics teacher, to attend the 82<sup>nd</sup> Annual National Council of Teachers of Mathematics conference in Philadelphia, PA from April 21-24, 2004. Expenses for this conference include \$160.00 for registration, \$60.00 for travel, \$50.00 for meals, \$320.00 for lodging for a total cost of \$590.00 plus the cost of a substitute teacher for two days and will be paid for through Title IIA funds.
3. Approve the request of Elissa Gerstel, Slatington Elementary fifth grade teacher, to attend a Bureau of Education and Research conference in Allentown, PA on January 13, 2004. Expenses for this conference, entitled "Strengthening Instruction for Gifted Students Through Differentiated Teaching Strategies", include \$169.00 for registration, \$15.00 for meals, for a total cost of \$184.00 plus the cost of a substitute teacher for one day and will be funded through Title IIA funds.
4. Approve the request of Kathy Walter, middle school reading teacher, to attend a conference sponsored by Staff Development Resources entitled "Teri Lesser: Best New Books and How to Use Them in the Classroom" in Philadelphia on December 11, 2003. Expenses for this conference include \$155.00 for registration plus the cost of a substitute teacher for one day and will be funded through Title IIA funds.
5. Approve the request of Patricia Jones, wellness and fitness teacher in the high school, to attend a Bureau of Education & Resource conference on January 14, 2004 in Philadelphia. Expenses for this conference, entitled "Strengthening Your PE Program – Practical Strategies for Assessment & Grading" include \$169.00 for registration plus the cost of a substitute teacher for one day and will be funded through Curriculum and Instruction funds.

- 6. Approve the request of Michelle Raber, middle school teacher in the high school, to attend a Bureau of Education & Resource conference on January 14, 2004 in Philadelphia. Expenses for this conference, entitled “Strengthening Your PE Program – Practical Strategies for Assessment & Grading” include \$169.00 for registration, 42.00 for travel for a total cost of \$211.00 plus the cost of a substitute teacher for one day and will be funded through Curriculum and Instruction funds.

B. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of October 2003. (Attachment #4)

C. Board Policy

1. Second Reading

- a. Approve revisions to existing school board policy #235 – Student Rights/Responsibilities, as presented after second reading. (Attachment #5)
- b. Approve revisions to existing policy #707 – Use of School Facilities and Equipment, as presented after second reading. (Attachment #6)
- c. Approve to adopt new school board policy #912.1 – Research Involving District Students, Faculty, and Staff, as presented after second reading. (Attachment #7)
- d. Approve to adopt new school board policy #918 – Title I Parent Involvement, as presented after second reading. (Attachment #8)

D. Homebound Instruction

- 1. The homebound instruction program is provided to children of school age who cannot attend school. It is recommended that the Board of Education grant homebound instruction for the following students:
  - a. An 11<sup>th</sup> grade student, Student No.05-66600, for five hours per week, effective November 10, 2003 and terminating on December 15, 2003.
  - b. A 9<sup>th</sup> grade student, Student No.07-02800, for five hours per week, effective November 18, 2003 and terminating on or about March 6, 2004.

E. Approve the Northern Lehigh High School Student Activities Fund Statement for the month of October 2003. (Attachment #9)

V. **CURRICULUM AND INSTRUCTION**

A. Induction Program

Approve the following teacher as a helping teacher in the Northern Lehigh School District Induction Program for the 2003-2004 school year:

| Helping Teacher | Inductee       | Stipend  |
|-----------------|----------------|----------|
| Marlene Simock  | Elissa Gerstel | \$750.00 |

- B. Approve to authorize proper officials to enter into an agreement with Behavioral Health Associates, Inc. and Northern Lehigh School District for the purpose of furnishing educational services for the 2003-2004 school year. (Attachment #10)

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

- A. Approve the inclusion of one additional and one revised individual administrative goals to be included with the 2003-2004 Northern Lehigh School District Individual Administrative Goals as presented in **attachment #11.**

**VIII. FINANCIAL**

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #12.**
- B. Approve payment of bills from the Construction Account, as presented in **attachment #13.**
- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #14.**
- D. Approve the Arthurs Lestrangle Cash Management Portfolio for the month of October 2003. (Attachment #15)
- E. Approve the following 2003-04 real estate tax refund due to duplicate payment:
  - 1. Home Settlement Services (mortgage company) o.b.o. owners Michael & Cheryl Jucknik for parcel #555170447994 in the amount of \$3,982.57.

**IX. LEGAL**

- 1. Approve to appoint the law firm of Steckel & Stopp as solicitors for the Northern Lehigh School District for 2004 at a retainer fee of \$1750.00.

**X. CORRESPONDENCE**

**XI. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on October 20, 2003.
- B. Minutes of the Washington Township Board of Supervisors meeting held on October 14, 2003.

**XII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**