

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Slatington Elementary School Boardroom
January 18, 2006 – 7:30 p.m.

AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Reorganization meeting held on December 5, 2005.
- B. Regular school board meeting held on December 5, 2005.
- C. Regular school board meeting held on December 12, 2005.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career & Technical Institute..... Mrs. Sheryl A. Giles
- C. Legislative Report Mr. Gregory A. Williams
- D. Committee Reports and/or Meetings
 - 1. Minutes of the Finance Committee meeting held on January 4, 2006. **(Attachment #1)**
 - 2. Minutes of the Policy/Education Committee meeting held on January 3, 2006. **(Attachment #2)**
- E. Student Representatives to the Board Report Ms. Jessica Fidler
Mr. Nathan Hunsicker
- F. Solicitor's Report Atty. Charles Stopp
- G. Federal and Other Programs Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Q | Reminder CLIU New/Seasoned School Board Member Orientation
 - Q | Board/Administration Retreat Discussion
- I. Executive Session will be held at 6:45 p.m. in the Superintendent's Office.

IV. PERSONNEL

A. Retirement

1. Accept the of retirement request of James Tkach from his position as social studies teacher in the senior high school effective the end of the 2005-2006 school year. Mr. Tkach has worked in the Northern Lehigh School District for 14 years.
2. Accept the retirement request of Ronald Klevenhagen from his position as Earned Income Tax Officer effective February 28, 2006. Mr. Klevenhagen has worked in the Northern Lehigh School District for 8 ½ years.

B. Family Medical Leave Requests

1. Approve the request of employee number 25 to take a Family Medical Leave of Absence beginning January 3, 2006 and continue for twelve calendar weeks.

C. Substitutes – Instructional

Approve the following substitute teacher for the 2005-2006 school year at the 2005-2006 substitute teacher rates of \$80.00 for 1-10 non-consecutive consecutive days; \$90.00 for 11-20 non-consecutive days; and \$105.00 for 21+ non-consecutive days:

Kimberly Kuhns -- Elementary

D. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle him to a salary increase for the second semester of the 2005-2006 school year:

Jonathan DeFrain

From:	Step 2B	\$38,200
To:	Step 2B+24	\$38,900

E. Induction Program

Approve the following teacher in the Northern Lehigh School District Induction Program beginning January 2006 and continuing until January 2007:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
Theresa Lobach	Amanda Gerhard	\$750.00

F. Leave Without Pay

Approve the request of Kristie Croll, Title I teacher, to take an unpaid leave of absence for the week of October 30, 2006 through November 3, 2006. Her

request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

V. POLICY

A. Board Policy – Second Reading

Approve to adopt school board policy #011 – Local Board Procedures – Board Governance Standards/Code of Conduct as recommended by the Pennsylvania School Boards Association, after second reading. It is also recommended that the board approves to reaffirm these standards and code of conduct in January of each year. **(Attachment #3)**

B. Board Policy – First Reading

1. Approve to adopt new school board policy #623 – Finances – Credit Cards, as presented after first reading. **(Attachment #4)**
2. Approve revisions to existing school board policy #137 – Programs – In-Home Instruction, as presented after first reading. **(Attachment #5)**
3. Approve revisions to existing school board policy #404 – Professional Employees – Employment of Professional Employees, as presented after first reading. **(Attachment #6)**

C. Conferences

1. Christine Stafford – 51st Annual Conference & Exhibit – Sponsored by PA Association of School Business Officials – March 7-10, 2006 – Hershey, PA – Registration: \$ 235.00, Meals: \$240.00, Lodging: \$389.13 – Total Approximate Cost: \$864.13.00 – Funding – Business Office **(Attachment #7)**
2. Rhonda Frantz – ACAPA Spring Conference – Sponsored by ACAPA – March 22-24, 2006 – Hershey, PA – Registration: \$170.00, Meals: \$10.00, Travel: \$72.00, Lodging: \$246.00 – Total Approximate Cost: \$498.00 – Funding – Business Office **(Attachment #8)**
3. Heather Tift – ACAPA Spring Conference – Sponsored by ACAPA – March 22-24, 2006 – Hershey, PA – Registration: \$170.00, Meals: \$10.00, Lodging: \$246.00 – Total Approximate Cost: \$426.00 – Funding – Business Office **(Attachment #8)**
4. Laurie Newman-Mankos – Reading Apprenticeship Conference – Sponsored by: West Ed – March 2-5, 2006 – Rockville, MD – Travel: \$150.00, Meals: \$72.00, Lodging: \$328.00 – Total Approximate Cost: \$550.00 – Funding – Title IIA **(Attachment #9)**
5. Linda Thompson – PA School Counselor's Association Annual Conference – Sponsored by PA School Counselors Assoc. – March 2-3, 2006 – Hershey, PA – Registration: \$265.00, Travel: \$40.00, Lodging: \$98.79 – Total Approximate Cost: \$403.79 – Funding – Peters Elementary Budget **(Attachment #10)**
6. John Fidelibus – Student Discipline Issues In Pennsylvania – Sponsored

by Lorman Education Services – March 15, 2006 – Bethlehem, PA – Registration \$269.00 – Funding: Senior High Budget (**Attachment #11**)

7. Lynne Fedorcha – PA Federal Program Coordinators Annual Conference – Sponsored by PA Association of Federal Program Coordinators – April 2-5, 2006 – Hershey, PA – Registration: \$300.00, Travel: \$76.50, Meals: \$40.00, Lodging: \$357.00 – Total Approximate Cost: \$773.50 – Funding: Title I (**Attachment #12**)
8. Sharon Karpiszin – Tides of Change – Sponsored by Carbon Lehigh Intermediate Unit – March 7 and 8, 2006 – Registration: \$200.00 – Funded through the Peters Elementary budget. (**Attachment #13**)

VI. CURRICULUM AND INSTRUCTION

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. State Ethics Commission

The Northern Lehigh School District Board of School Directors designates Doneta J. Merkle to receive and file Form SEC-1, Statement of Financial Interests from the Northern Lehigh School District Board members and designated employees as required by law, and the Northern Lehigh School District Board of Directors requires: the Superintendent, Director of Curriculum and Instruction, Director of Special Education, Business Manager, Director of Support Services, District Solicitor, Elementary Principals, Middle School Principal, High School/Middle School Assistant Principal, High School Principal, Technology Coordinator, Assistant Technology Coordinator, Food Services Director, and School Psychologists to file Form SEC-1, as required by the regulations of the State Ethics Commission.

IX. FINANCIAL

- A. Approve the Treasurer's Report for the month of December 2005.
- B. Approve the Cafeteria Report for the month of December 2005. (Information Only)
- C. Approve payment of General Fund bills for the months of December 2005 and January 2006.
- D. Approve the Northern Lehigh High School Student Activities Account and Scholarship Fund Statements for the month of December 2005. (**Attachment #14**)
- E. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of December 2005. (**Attachment #15**)
- F. Approve the Northern Lehigh Sports Accounts Financial Report for month ended December 31, 2005. (**Attachment #16**)

- G. Approve the Northern Lehigh Refreshment Stand Financial Report for month ended December 31, 2005. (**Attachment #17**)

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on December 1, 2005.
- B. Minutes of the Washington Township Board of Supervisors meeting held on December 13, 2005.

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT