

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, August 7, 2006
Slatington Elementary School
Gymnasium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on June 21, 2006.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
- F. Solicitor's Report Attorney Charles Stopp
- G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - August 14 & 15 Business Manager Interviews
 - \$10,000 Grant for Science Lab – Senator Rhoades
- I. An executive session will be held at 6:30 in the Superintendent's office.

IV. PERSONNEL
A. Nomination for Appointment**1. Administrative**

- a. Donald Allen
 Assignment: Assistant High School/Middle School Transition Principal, replacing John Fidelibus who has resigned.
 Salary: \$63,000
 Effective Date: Upon Release of Current School District
- b. Greg Derr
 Assignment: Director of Buildings/Grounds and Transportation, replacing Brian Geiger who has resigned.
 Salary: \$52,000*
 Effective Date: Upon Release of Current School District

**The above salary is for a 6 month probationary period at which time, and with a satisfactory evaluation, the salary will increase by up to \$3,000 to a tentative yearly salary of up to \$55,000.*

2. Professional

- a. Lori Wolfe
 Assignment: Professional Employee
 Computer Basics/Keyboard Fundamentals Teacher – Middle School replacing Carol Dorward who retired.
 Salary: \$42,500* (Step 7 Masters on the 2005-2006 CBA Salary Schedule)
 Effective Date: August 23, 2006
- b. Sherly Hegedus
 Assignment: Temporary Professional Employee
 Title I Reading Teacher – Peters Elementary replacing Denise Papay who was administratively transferred to Kindergarten.
 Salary: \$39,500* (Step 1 Masters on the 2005-2006 CBA Salary Schedule)
 Effective Date: August 23, 2006

**Last year's salaries will apply until a new Collective Bargaining Agreement is approved.*

3. Non-Professional

- a. Pamela Stokes*
 Assignment: Cafeteria Office Aide, replacing Jane Distler who retired.
 Salary: \$9.59 Per Hour/3 ½ - 4 Hrs. Per Day/5 Days Per Week
 (2006-2007 ESSA Agreement)
 Effective Date: September 5, 2006
- b. Kathleen Reese*
 Assignment: High School Learning Support Aide, replacing Kathy Leadbetter who resigned.
 Salary: \$9.59 Per Hour/6 ½ Hrs. Per Day/5 Days Per Week
 (2006-2007 ESSA Agreement)
 Effective Date: September 5, 2006

c. Sharon Harvey*

Assignment: Slatington Elementary School Personal Care Assistant
 Salary: \$9.59 Per Hour/6 ½ Hrs. Per Day/5 Days Per Week
 (2006-2007 ESSA Agreement)
 Effective Date: September 5, 2006 and will terminate if student no longer resides in district.

d. Debra Knerr*

Assignment: Middle School Cafeteria/Hall Monitor Aide, replacing Kathleen Heiser who was administratively transferred.
 Salary: \$9.59 Per Hour/3 Hrs. Per Day/5 Days Per Week
 (2006-2007 ESSA Agreement)
 Effective Date: September 5, 2006

**60-Day Probationary Period*

B. Administrative Transfers

1. Professional

a. Denise Papay

From: Peters Elementary Title I Reading
 To: Peters Elementary Kindergarten, replacing Diane Seager who was transferred to Second Grade
 Effective: August 1, 2006
 Salary: \$53,400* (no change in salary)

b. Diane Seager

From: Peters Elementary Kindergarten
 To: Peters Elementary Second Grade, replacing Jennifer Schlegel retired
 Effective: August 1, 2006
 Salary: \$39,200* (no change in salary)

2. Non-Professional

a. Kathleen Heiser

From: Middle School Cafeteria/Hall Monitor Aide
 To: High School Café/Library/Computer Room Aide
 Effective: September 5, 2006
 Salary: \$11.48/Per Hour (no change in salary)

**Last year's salaries will apply until a new Collective Bargaining Agreement is approved.*

C. Co-Curricular Appointments for 2006-2007

Middle School Web Page Design Advisor	Donna Marushak	\$ 376.06*
Middle School Intramural (Fall Net Sports)	Michelle Raber	\$ 751.32*
Middle School Intramural (Winter CPR)	Michelle Raber	\$ 751.32*
Middle School Intramural (Spring Net Sports)	Michelle Raber	\$ 751.32*
Middle School Newspaper	Catherine Farole	\$ 424.57*
Middle School Student Council	Elizabeth Case	\$1,160.27*

Middle School Yearbook	Susan Bowser	\$ 751.31*
Middle School National Junior Honor Society	Susan Bowser	One Half Of \$ 386.36*
Middle School National Junior Honor Society	Jason Graver	One Half Of \$ 386.36*
Elementary Band Director	Terry Jenkins	\$ 732.59*
Elementary Chorus	Lora Krum	\$ 549.44*
Senior High Band Director	David Carroll	\$4,394.47*
Middle School Band Director	David Carroll	\$ 643.09*
Middle School Boys Basketball	Richard Roberts**	One Half Of \$2,805.00*
Middle School Boys Basketball	Joe Krempasky**	One Half Of \$2,805.00*
Assistant Football Coach	Andrew Lynn	One Half Of \$4,168.66*
Majorette/Band Front	Crystal Stehly	\$1,928.24*
Freshman Class Advisor	Abby Bloss	\$ 583.15*
Freshman Class Advisor	Ellen Yenser	\$ 583.15*
Head Baseball Coach	Erv Prutzman	\$4,164.50*
Assistant Baseball Coach	Steve Hluschak	\$2,707.65*
JV Baseball Coach	Greg King	\$2,707.65*
Sr. High Fall Intramural – Basketball	Richard Oertner	\$ 751.32*
Head Track Coach	Bryan Geist	\$4,164.50*
Assistant Track Coach	Michael Bonner	\$2,707.65*
Assistant Track Coach	Michael Lehtonen	\$2,707.65*
Assistant Track Coach	David Oertner	\$2,707.65*
Assistant Track Coach	Douglas Reynolds	\$2,707.65*
Head Softball Coach	James Yadush	\$4,164.50*
Assistant Softball Coach	Jennifer Pinto	\$2,707.65*
Assistant Softball Coach	Brian Schell	\$2,707.65*
Head Varsity Girls' Soccer Coach	John Rusbarky**	\$4,636.35*
National Honor Society	Abby Bloss	\$ 458.91*
Senior High Student Council	Jonathon DeFrain	\$1,928.24*
Senior Class Advisor	Renee Evans	\$ 588.98*
Senior High Spring Intramural – Tennis	Renee Evans	\$ 751.32*
Sr. High Fall Intramurals – Tennis	Renee Evans	\$ 751.32*
Senior High Yearbook	Babette Guss	\$2,236.26*
Junior Class Advisor	Michael Hammond	\$ 588.98*
Senior High Spring Intramural – Weightlifting	Todd Herzog	\$ 751.32*
Sr. Hill Fall Intramurals – Weightlifting/Floor Tennis	Todd Herzog	\$ 751.32*
Middle School Spring Intramurals – Weightlifting	Stephen Hluschak	\$ 751.32*
Senior Class Advisor	Patricia Jones	\$ 588.98*
Junior Class Advisor	Michael Lehtonen	\$ 588.98*
SADD Advisor	Eric Schmidt	\$ 515.15*
German Exchange Club Advisor	Lana Schmidt	\$ 709.69*
Future Business Leaders Advisor	Bobbi Shupp	\$ 515.15*
Senior High Newspaper	Denise Turoscy	\$1,688.90*
Sophomore Class Advisor	Candice Saville	\$ 588.98*
Sophomore Class Advisor	Scott DeLong	\$ 588.98*

*Last year's salaries will apply until a new Collective Bargaining Agreement is approved.

** Pending Verification of Clearances.

- D. Approve the Supplemental Personnel Salary Schedule for the 2006-2007 school year as presented. (Attachment #1)

E. Volunteers

Approve the following unpaid volunteer coaches for the 2006-2007 school year:

Volunteer Football Coach – Terry Bowman*
Volunteer Softball Coach – Gary Warmkessel

**Pending Clearances*

F. Resignation

1. Accept the resignation of Frank Carazo from his position as Head Boys Baseball coach.
2. Accept the resignation of Robert Kern from his position as High School Principal, effective within 60 days from July 18, 2006 or until a replacement can be found.
3. Accept the resignation of John Fidelibus from his position as Middle School/High School Transition Principal, effective 60 days from July 18, 2006 or until a replacement can be found.
4. Accept the resignation of Christine Stafford from her position as Business Manager, effective within 60 days from July 20, 2006 or until a replacement can be found.
5. Accept the resignation of Matthew Wehr from his position as Middle School Choral Music teacher, effective July 19, 2006.
6. Accept the resignation of Matthew Wehr from his co-curricular positions of Middle School Chorus Advisor, Senior Class Play Advisor, Senior High Chorus Advisor and Senior High Musical Director effective July 19, 2006.

G. Rescind Appointment

1. Approve to rescind the appointment of Mary Theresa Horvat as Middle School Temporary Vacancy Replacement Mathematics teacher for the 2006-2007 school year. She has accepted permanent employment with another school district.
2. Approve to rescind the appointment of Mike Feifle as Assistant Football Coach for the 2006-2007 school year.

H. Retirement

1. Accept the retirement request of Jennifer Schlegel from her position as Second Grade teacher at Peters Elementary School, effective the end of the day on June 16, 2006, at which time she began her retirement from Northern Lehigh School District after 28 years of service.
2. Accept the retirement request of Carol Sell from her position as Office Aide at Peters Elementary School, effective the end of the day on June 16, 2006, at which time she began her retirement from Northern Lehigh School District after 22 years of service.

I. Senior High Administrative Detention Supervisor

Approve to appoint Diana Beltran as the Administrative Detention Supervisor in the senior high school. She will work Tuesday and Thursday from 2:30 p.m. to 4:00 p.m. throughout the 2006-2007 school year that warrants detention. Salary will be \$20.00* per hour worked.

**Last year's hourly rate will apply until a new Collective Bargaining Agreement is approved*

J. Middle School Administrative Detention Supervisor

Approve to appoint Veronica Scheffler as the Administrative Detention Supervisor in the middle school. She will work Monday and Wednesday from 2:20 to 3:20 p.m. throughout the 2006-2007 school calendar year that warrants detention coverage. Salary will be \$20.00* per hour worked.

**Last year's hourly rate will apply until a new Collective Bargaining Agreement is approved*

K. Substitute Senior High Administrative Detention Supervisor

Approve to appoint Lisa Martinez as the Substitute Senior High Administrative Detention Supervisor in the senior high school for the 2006-2007 school year, working from 2:30 p.m. to 4:00 p.m. for every Tuesday and Thursday that warrants substitute detention coverage. Salary will be \$20.00* per hour worked.

**Last year's hourly rate will apply until a new Collective Bargaining Agreement is approved*

L. Saturday Detention Monitor

Approve to appoint Patricia Eby-Manescu as the Secondary Saturday Detention Monitor for the middle school and senior high school for the 2006-2007 school year, working 3 hours every Saturday that warrants detention coverage. Salary will be \$20.00* per hour worked.

**Last year's hourly rate will apply until a new Collective Bargaining Agreement is approved*

M. Substitute Saturday Detention Monitor

Approve to appoint Diana Beltran as the Substitute Secondary Saturday Detention Monitor for the middle school and senior high school for the 2006-2007 school year, working as a substitute for 3 hours every Saturday that warrants substitute detention coverage. Salary will be \$20.00* per hour worked.

**Last year's hourly rate will apply until a new Collective Bargaining Agreement is approved*

N. School Dentist

Approve to appoint Dr. Harry Schleifer of Professional Dental Associates as the school dentist for the 2006-2007 school year at the quoted fee of \$1.00 per student.

O. Football Game Physician

Approve to appoint Allentown Sports Medicine and Human Performance Center to provide football game physicians for the 2006-2007 school year at a quoted fee of \$70.00 per game.

P. School Physician

Approve to appoint Dr. Sally Rex as school physician for the 2006-2007 school year at the same quoted rates as the 2005-2006 school year. It is also recommended that Allentown Sports Medicine be employed as athletic sports physical doctors to assist with possible conflicts that may arise in scheduling athletic physicals. **(Attachment #2)**

Q. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2006-2007 school year:

1. Carleen Binder

From:	Step 3B
To:	Step 3B + 24*

2. Melissa DeSocio

From:	Step 5B + 24
To:	Step 5M*

**This salary adjustment represents a lateral move from Bachelors to Masters on last years 2005-2006 Collective Bargaining pay schedule. She will not move to the next step until a new Collective Bargaining Agreement is approved.*

V. CONFERENCES

- A. Dr. Nicholas P. Sham – Lehigh University School Study Council Study Tour 2006 – Sponsored by Lehigh University School Study Council – September 26-29 – Toronto, Canada – Registration, Lodging, Travel: \$1,095.00 – Meals: \$180 – Total Approximate Cost: \$1,275.00 – Funding: Superintendent's Budget **(Attachment #3)**
- B. Ellen Jane Yenser – Asperger's Syndrom: What Is It? – Sponsored by: CLIU#21 – Schnecksville, PA – August 8 & 9 – Registration: \$125.00 – Funding: IDEA **(Attachment #4)**
- C. Hali Kuntz – Asperger's Syndrom: What Is It? – Sponsored by: CLIU#21 – Schnecksville, PA – August 8 & 9 – Registration: \$125.00 – Funding: IDEA **(Attachment #5)**
- D. Laurie Newman-Mankos – Eastern PA Special Education Administrator's Conference – Sponsored by: CLIU#21 – Hershey, PA – October 18 & 19 – Lodging: \$385.00 – Travel: \$54.00 – Total Approximate Cost: \$439.00 – Funding: IDEA **(Attachment #6)**
- E. Joanne Perich – Helping Struggling Writers – Strategies for Teachers – Sponsored by CLIU #21 – Schnecksville, PA – August 16 & 17 – Registration: \$125.00 – Funding Curriculum & Instruction Budget **(Attachment #7)**

VI. POLICY

- A. Authorize the resolution to become a member of the Lehigh Valley Cooperative Purchasing Council effective immediately. There is no fee associated with membership in this council. **(Attachment #8)**
- B. Authorize Greg Derr, Director of Building, Grounds and Transportation to serve as Northern Lehigh representative to the Lehigh Valley Cooperative Purchasing Council. **(Attachment #9)**
- C. Non-Resident Students

Approve the request of parents of two students at Peters Elementary School, who are moving into the district on or before September 29, 2006, to enroll in the Northern Lehigh School District to begin the 2006-2007 school year in accordance with school board policy #202.

D. Student-Parent Handbook Changes

Approve the changes to the Elementary School and Northern Lehigh High School Student-Parent Handbooks as presented. (Attachment #10)

E. Agreement of Sponsorship

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Erika Shafer, in accordance with the guidelines established under Policy #912. Beginning in the Fall of 2006 she will be a fulltime student at Northampton Community College to pursue her course of study as a Dental Hygienist. (Attachment #11)

F. Trip Request

Approve the request of the Northern Lehigh High School Marching Band to travel to Florida and perform at Disney World in the spring from April 2, 2007 through April 7, 2007. There will be no cost to the district for this trip. (Attachment #12)

G. Approve the Northern Lehigh School District Organizational Chart, as presented after changes. (Attachment #13)

H. Close An Account

Approve the request of the senior high school to close the Class of 2006 account in accordance with the Student Activities Account guidelines. The account balance is \$682.90 and the Class of 2006 is recommending that the funds be transferred to the Library account which is part of the Activities Fund. (Attachment #14)

VII. CURRICULUM AND INSTRUCTION

- A. Approve daily tuition rates for the Bethesda Day Treatment Center, Inc. The Agreement of Service with Bethesda was previously approved for the 2006-2007 school year on April 3, 2006. (Attachment #15)

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve to accept the Act 93 Administrator Compensation Plan for Northern Lehigh School District Middle Level Management Team, as presented.

X. FINANCIAL

- A. Approve the Arthurs Lestrange Cash Management Portfolio for the month of May & June 2006. (Attachment #16)
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #17)

-
-
- C. Approve the Northern Lehigh High School Scholarship Account Fund Statement for the month of June 2006. **(Attachment #18)**
 - D. Approve the Northern Lehigh High School Activities Account Fund Statement for the month of June 2006. **(Attachment #19)**
 - E. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of June 2006. **(Attachment #20)**
 - F. Approve the lease of one hundred and twenty four (124) desktop computers, to replace the existing outdated classroom computers in the High School, Middle School and Peters Elementary from California First Leasing Corporation 18201 Von Karman Avenue, Suite 800 Irvine, CA 92612 for \$46,567.55 per year with a lease term of 36 months and a one (\$1) dollar buyout option at end of the lease. Funds to come from the 2006-2007 Technology Budget.
 - G. Enter into an agreement with Arthurs, Lestrangle & Company, Inc. to provide analysis services required by Act 1 for a Tax Study Commission. Services included in the analysis are outlined on the document, as presented. The fee associated with this service is \$2,500. **(Attachment #21)**

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on May 15, June 19 and July 6, 2006.
- B. Minutes of the Washington Township Board of Supervisors meetings held on May 9, 2006 and June 13, 2006.
- C. Minutes of the Borough of Slatington Parks & Recreation Commission meeting held on June 19, 2006.
- D. Minutes of the Lehigh Carbon Community College Board of Trustees Meetings held on June 1, 2006 and July 6, 2006.
- E. Minutes of the Lehigh Career and Technical Institute Joint Operating Committee meeting held on May 24, 2006 and the LCTI Director's Report for June 2006.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT