

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Tuesday, September 5, 2006**  
**Slatington Elementary School**  
**Boardroom**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on August 16, 2006.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute ..... Mrs. Sheryl A. Giles
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
- F. Student Representatives to the Board Report ..... Mr. Nathan Hunsicker  
Mrs. Rachael Parisi
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
  - Welcome – Ceremonial Oath Rachael Parisi
  - Rough Draft 2006-2007 District Goals
  - Education Foundation Science Lab Presentation

J. Executive Sessions

“Following some of the interviews held in July and August, brief executive sessions were held in the Northern Lehigh Central Office pertaining to the Act 93 negotiations and other time sensitive personnel issues. Also on August 30, an executive session was held in order to discuss pertinent personnel vacancies and to update the board on the status of teacher negotiations. Due to the nature of these issues it was imperative to hold such meetings to insure efficient operating procedures for the district. All of these meetings were within the guidelines required and set forth by PSBA to warrant calling an executive session.” My sincere appreciation to the Board Members, staff and Dr. Sham who have been able to participate in these sessions. Your time and dedication truly shows that you care.

IV. PERSONNEL

A. Nomination for Appointment

1. Professional

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|----------------------|--|
| 1. Cindy Frey        | Temporary Professional Employee  |
| Assignment:          | Title I Reading Teacher replacing Tammy Brown who has resigned.        |
| Salary:              | \$38,500* (Step 1 Bachelors + 24 on the 2005-2006 CBA Salary Schedule) |
| Effective Date:      | Upon Release from Current School District                              |
|                      |  |
| 2. Christina Carmody | Temporary Professional Employee  |
| Assignment:          | 2 <sup>nd</sup> Grade replacing Laurie Nissen-Mott who resigned.       |
| Salary:              | \$38,000* (Step 1 Bachelors on the 2005-2006 CBA Salary Schedule)      |
| Effective Date:      | August 31, 2006  |
|                      |  |
| 3. Deanna Quay       | Temporary Professional Employee  |
| Assignment:          | High School Chemistry Teacher replacing Lisa Schael who resigned..     |
| Salary:              | \$41,700* (Step 3 Doctorate on the 2005-2006 CBA Salary Schedule)      |
| Effective Date:      | August 23, 2006  |

*\*Last year's salaries will apply until a new Collective Bargaining Agreement is approved.*

B. Resignations

1. Accept the resignation of Laurie Nissen-Mott from her position as Second Grade Teacher at Peters Elementary School effective 60 days from August 16, 2006 or as soon as a replacement can be found.
2. Accept the resignation of Eric Schmidt as High School SADD Advisor for the 2006-2007 school year.
3. Accept the resignation of James Festermaker from his position as High School Special Education Aide effective June 26, 2006.

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 C. Co-Curricular Appointments 2006-2007 School Year

Assistant Boys Soccer Coach	Mike Lehtonen	\$2,575.75*
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*\*Last year's rates will apply until a new Collective Bargaining Agreement is approved.*

D. Substitute Teacher Caller

Approve to employ Kay Rau as an independent contractor for the purpose of calling substitutes for the 2006-2007 school year at a stipend of \$7,500.00. It is also recommended to authorize the superintendent to execute an agreement between the Northern Lehigh School District and Mrs. Rau.

E. Approve the request of employee #215, district clerical employee, to take a 12-week Family Medical Leave of Absence, effective August 9, 2006 and continuing for approximately 8 weeks with an anticipated return date of October 4, 2006.

F. Authorize the administration to contract with Christine Stafford for additional business manager services beyond September 17, 2006 at a per diem rate of \$298.00.

G. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2006-2007 school year:

Kristin Skinker	
From:	Step 3B
To:	Step 3B + 24*

Michael Lehtonen	
From:	Step 4B
To:	Step 4B + 24*

*\* This salary adjustment represents a lateral move from Bachelors to Bachelors + 24 on the 2005-2006 Collective Bargaining pay schedule. They will not move to the next step until a new Collective Bargaining Agreement is approved.*

V. CONFERENCESVI. POLICYA. Board Policies – Second Reading

1. Approve revisions to existing school board policy #323 – Tobacco Use, as presented after second reading. **(Attachment #1)**
2. Approve revisions to existing school board policy #423 – Tobacco Use, as presented after second reading. **(Attachment #2)**
3. Approve revisions to existing school board policy #523 – Tobacco Use, as presented after second reading. **(Attachment #3)**

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4. Approve revisions to existing school board policy #127 – Assessment of Educational Program, as presented after second reading. (**Attachment #4**)
  5. Approve revisions to existing school board policy #130 – Homework, as presented after second reading. (**Attachment #5**)

B. Realty Transfer Tax Resolution

**WHEREAS**, Northern Lehigh School District, Lehigh and Northampton Counties, Pennsylvania (“School District”), has previously enacted a realty transfer tax and other tax related provisions pursuant to Article XI-D of the Tax Reform Code of 1971; and

**WHEREAS**, School District seeks, due to the recent passage of Act 40 of 2005 to update any previous resolutions relating to the realty transfer tax under the Tax Reform Code of 1971 by enacting a new resolution. The passage of this Resolution is primarily to assure all provisions are consistent with the Commonwealth’s realty transfer tax, in order to allow the Department of Revenue to take any and all enforcement or collection measures allowed under the new provisions of Act 40 of 2005.

**NOW, THEREFORE**, be it resolved by the Northern Lehigh School District, Lehigh and Northampton Counties, Pennsylvania, that:

**SECTION 1:** Northern Lehigh School District adopts the provisions of Article XI-D of the Tax Reform Code of 1971 and imposes a realty transfer tax as authorized under that Article subject to the rate limitations therein. The tax imposed under this Section shall be at the rate of one percent.

**SECTION 2:** The tax imposed under Section 1 and all applicable interest and penalties shall be administered, collected and enforced under the Act of December 31, 1965 (P.L. 1257, No. 511, as amended, known as “The Local Tax Enabling Act”; provided, that if the correct amount of the tax is not paid by the last date prescribed for timely payment, [Political Subdivision], pursuant to Section 1102-D of the Tax Reform Code of 1971 (71 P.S. 8102-D), authorizes and directs the Department of Revenue of the Commonwealth of Pennsylvania to determine, collect and enforce the tax, interest and penalties.

**SECTION 3:** Any tax imposed under Section 1 that is not paid by the date the tax is due shall bear interest as prescribed for interest on delinquent municipal claims under the Act of May 16, 1923 (P.L. 207, No. 153) (53 P.S. 7101, et seq.), as amended, known as “The Municipal Claims and Tax Liens Act”. The interest rate shall be the lesser of the interest rate imposed upon delinquent Commonwealth taxes as provided in Section 806 of the Act of April 9, 1929 (P.L. 343, No. 176) (72 P.S. 806), as amended, known as “The Financial Code”, or the maximum interest rate permitted under the Municipal Claims and Tax Liens Act for tax claims.

**SECTION 4:** As of the effective date of this Resolution, all prior Resolutions or part thereof inconsistent herewith are hereby repealed.

**SECTION 5:** The provisions of this resolution shall become effective on the 5<sup>th</sup> day following enactment.

**RECOMMENDATION ... That the Board of Education adopts the above Resolution.**

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**C. Non-Resident Students**

Approve the request of parents of three students, one in high school, one in middle school and one at Peters Elementary School, who are moving into the district on or before September 27, 2006, to enroll in the Northern Lehigh School District to begin the 2006-2007 school year in accordance with school board policy #202.

**VII. CURRICULUM AND INSTRUCTION**

- A. Approve to authorize proper officials to enter into an agreement for one Northwestern Lehigh School District special education student to attend the Northern Lehigh School District in accordance with the promises and covenants contained in the agreement. This agreement is effective September 5, 2006 through June 30, 2007.

**B. Induction Program**

Approve the following teachers as helping teachers in the Northern Lehigh School District Induction Program for the 2006-2007 school year:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
Bryan Geist	Abby Bloss	\$750.00*
Linda Brown	Jamie Hillegass	\$750.00*
David Carroll	Megan Wentz	\$750.00*
Debra Sanek	Sheryl Hegedus	\$750.00*
Christine Leslie	Deanna Quay	\$750.00*
Diane McMullen	Christina Carmody	\$750.00*

*\*Last year's stipend will apply until a new Collective Bargaining Agreement is approved.*

**VIII. OLD BUSINESS**
**IX. NEW BUSINESS**

- A. Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2006-2007 school year:

Mrs. Karen Nicholas – Peters Elementary Principal  
 Dr. Linda Marcincin – Slatington Elementary Principal  
 Mr. David Papay – Middle School Principal  
 Mrs. Aileen Yadush – High School Principal  
 Mr. Donald Allen – High School/Middle School Assistant Principal  
 Mrs. Jill Chamberlain – High School Assistant Principal

- B. Approve to authorize the superintendent to execute a letter of agreement for the 2006-2007 academic year with the Lehigh Valley Drug & Alcohol Intake Unit. The Student Assistance Teams in our school district will use these services.

**X. FINANCIAL**

- A. Approve the Arthurs Lestrage Cash Management Portfolio for the month of July 2006. (Attachment #6)
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #7)
- C. Approve the Lehigh Career and Technical Institute 2006-2007 Operating Budget after receipt of additional State and Federal Revenues and Expenditures. This action will not affect revenues

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collected from the local school districts but only to accurately reflect receipt of unanticipated revenues. (Attachment #8)

- D. Approve the Northern Lehigh High School Activities Account Fund Statement for the month of July 2006. (Attachment #9)

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Career and Technical Institute Joint Operating Committee meeting held on June 28, 2006 and the LCTI Director's Report for August 2006.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meetings held on July 17, 2006.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**