

*Board members should work together in a spirit of harmony,
respect and cooperation, despite differences of opinion.*

**NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, March 8, 2010
Slatington Elementary
Board Room
7:30 PM**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment – Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on February 8, 2010.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate UnitMr. Donald H. Dengler
- B. Lehigh Career and Technical InstituteMrs. Lori H. Geronikos
- C. Legislative ReportMr. Gregory S. Williams
- D. Lehigh Carbon Community CollegeMr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education Committee Meeting held on March 1, 2010.
(Attachment #1)
 - 2. Minutes of the Technology Buildings and Grounds Committee Meetings held on
March 3, 2010. (Attachment #2)
 - 3. Minutes of the Finance Committee Meetings held on March 3, 2010. (Attachment #3)
- F. Student Representatives to the Board ReportMs. Taylor Trapp
Mr. Justin Molitoris
- G. Solicitor's ReportAttorney Charles Stopp
- H. Federal and Other Programs UpdateMrs. Karen A. Nicholas
- I. Business Manager's ReportMr. Jeremy G. Melber

- J. Superintendent's ReportMr. Michael W. Michaels
 - PSBA Recognition Awards
 - Lauren Ganser – 8 years
 - Mathias Green – 32 years
- K. An executive session will be held at 6:30 p.m. in the Superintendent's Office.

IV. PERSONNEL

A. Appointment – Non-Instructional

Clifford Rehrig*
 Assignment: Second Shift Maintenance Position replacing Harold Kline who resigned
 Salary: \$9.00/Hr./Tuesday thru Saturday 2:30PM-11:00PM
 Effective: March 5, 2010
 *Pending verification of missing clearances.

B. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second half of the 2009-2010 school year:

Amanda Beer
 From: Step 6B + 24
 To: Step 6M

C. Resignations/Retirement

Accept the retirement resignation of Diane McMullen from her position as a Peters Elementary School 2nd grade teacher, effective the end of the work day, October 1, 2010. At this time she will begin her retirement from the Northern Lehigh School District after 27 years of service.

D. Co-Curricular Volunteers 2009-2010

Gabrielle Grube Musical Choreographer

E. Unpaid Leave Of Absence/Family Medical Leaves

1. Approve the request of employee #870, to take a Family Medical Leave beginning on or about May 4, 2010 to care for a family member. She will be using her accumulated sick days in conjunction with the FMLA leave. The anticipated return date is on or about May 11, 2010.
2. Approve a Family Medical Leave for employee #3180 beginning on March 1, 2010 for medical reasons. She will be using her accumulated sick days in conjunction with the FMLA leave. Her anticipated return date is on or about March 15, 2010.

3. Approve the request of Dawn Mayer, Peters Elementary Kindergarten Teacher, to take an unpaid leave of absence on March 31 and April 1, 2010. She is requesting to use these two unpaid days in conjunction with her four personal days on April 6, 7, 8 & 9, 2010 so she can visit her daughter who is studying abroad in Rome, Italy. Correspondence received from the Education Association states that this request will not be considered as precedent setting for future requests.
4. Approve the request of Tracy Ettinger, Peters Elementary 2nd Grade Teacher, to take an unpaid leave of absence on April 1, 2010. She is requesting the leave of absence so she can visit out of town family members over the Easter break. Correspondence received from the Education Association states that this request will not be considered as precedent setting for future requests.

F. Substitute - Instructional

Approve the following substitute teachers for the 2009-2010 school year at the 2009-2010 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Angela Smith* – Elementary
Ashley Kline* – Social Studies
Kenneth Eck, Jr. – Earth & Space Science
*Pending verification of missing paperwork.

V. CONFERENCES

- A. Julie Everett – 58th NSTA National Conference on Science Education – March 18 & 19, 2010 – Philadelphia, PA – Registration: \$220.00, Meals: \$70.00, Travel: \$42.00, Lodging: \$174.00 – Total Approximate Cost: \$506.00 – Funding: High School Budget (**Attachment #4**)
- B. Theresa Cinicola – 58th NSTA National Conference on Science Education – March 18 & 19, 2010 – Philadelphia, PA – Registration: \$220.00, Meals: \$70.00 – Total Approximate Cost: \$290.00 – Funding: High School Budget (**Attachment #5**)
- C. Sharon Sherman – 41st PAPFC Annual Conference – March 21-22, 2010 – Hershey Resorts, Hershey, PA – Registration: \$200.00, Lodging: \$178.53, Travel: \$83.00, Meals: \$25.00 – Total Approximate Cost: \$486.53 – Funding: Title I (**Attachment #6**)

VI. POLICY

A. Board Policy – First Reading

1. Approve new school board policy #113.3 – Programs, Screening and Evaluations for Students with Disabilities, as presented after first reading. (**Attachment #7**)
2. Approve school board policy #808 – Operations, Food Services, as presented after first reading. (**Attachment #8**)
3. Approve school board policy #808.1 – Operations, Point of Sale, as presented after first reading. (**Attachment #9**)

B. Board Policy – Second Reading

1. Approve school board policy #705 – Property – Safety, as presented after second reading. **(Attachment #10)**
2. Approve new school board policy #718 – Property – Service Animals in Schools, as presented after second reading. **(Attachment #11)**
3. Approve school board policy #815 – Operations – Acceptable Use of Internet and Information Systems, as presented after second reading. **(Attachment #12)**
4. Approve school board policy #907 – Community – School Visitors, as presented after second reading. **(Attachment #13)**

VII. CURRICULUM AND INSTRUCTION

- A. Approve the recommendation of the high school administration to increase the number of high school Wellness/Fitness graduation requirements from 2 to 3. Classes will now be held every day during a semester. Previously Wellness/Fitness classes were held every other day during a semester.
- B. Approve administration to enter into a partnership agreement with Northwestern Lehigh School District in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Northwestern Lehigh School District will be from July 1, 2010 – June 30, 2011. **(Attachment #14)**
- C. Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from August 10, 2010 – June 30, 2011. **(Attachment #15)**
- D. Approve the 2010-2011 Northern Lehigh School District Calendar as presented. **(Attachment #16)**
- E. CLIU 2010-2011 Facilities Plan Committee Report

Approve the following resolution to adopt the 2010-2011 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report that was unanimously adopted by the CLIU Facilities Plan Committee on January 29, 2010. **(Attachment #17)**

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2010-2011 Facilities Plan Committee Report as unanimously adopted by the CLIU Facilities Plan Committee on January 29, 2010. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

VIII. OLD BUSINESS**IX. NEW BUSINESS**

X. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund July – January 2010
 2. NLMS Student Activities Account month of February
 3. NLHS Student Activities and Scholarship Acct for the month of February
- B. Approve the Following List of Bills:
1. General Fund month of February
 2. Capital Reserve Fund month of February
 3. Cafeteria Fund month of February
 4. Athletic Fund month of February
 5. Refreshment Stand Fund month of February
- C. Accept the 2008-2009 audit and management report for the single audit ending June 30, 2009. A copy of the audit was distributed at the February 8, 2010 school board meeting.
- D. Approve the 2009-2010 Northern Lehigh District Salary Schedule as presented. **(Attachment #18)**
- E. Summer Band Camp
- Approve a tuition fee of \$25.00 per student for a six-week elementary summer band program and also approve a stipend for summer band program director, Camille Vernarr, of \$1,000.00. There is no increase to this stipend over last year. The summer band program will run on Tuesday and Thursday mornings from July 6, 2010 to August 12, 2010.
- F. Approve a one (1) year renewal of our contract with PenTeleData for a point-to-point T1 line between Slatington and Peters Elementary Schools. This telecommunications line is used to connect our telephone system at Peters Elementary School to the rest of our schools and allows four (4) digit extension dialing between Peters and the other schools. The cost of the line is \$400.00 per month or \$4,800.00 per annum. **(Attachment #19)**
- G. Approve to authorize the proper officials to solicit bids for DIESEL FUEL, #2 HEATING OIL and UNLEADED GASOLINE for the period of July 1, 2010 to June 30, 2011.
- H. Allow administration to solicit quotes for installation of a new well at Peters Elementary pending DEP's review and approvals.
- I. Approve the submission of PlanCon Part D & E to the Pennsylvania Department of Education for the additions and alterations to Slatington Elementary School. **(Attachment #20)**
- J. Lehigh Carbon Community College 2010-2011 Budget
- Approve a resolution regarding the 2010-2011 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,297,132.00, an increase of \$180,000.00 (2.9%) over the 2009-2010 budget. Northern Lehigh's enrollment is 165.5 FTE, an increase of 4.7%. Northern Lehigh's share of the total budget is \$243,565.00, an increase of \$608.00 or .0.3%. A copy of the budget was distributed at the February 8, 2010 school board meeting. **(Attachment #21)**

K. Lehigh Career & Technical Institute 2010-2011 Budget

Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2010-2011 school year. The general fund budget total is \$22,168,580.00 an increase of \$448,760 or 2.06%. Northern Lehigh School District's portion of the 2010-2011 general fund budget is \$915,755.31. The expenditures for the Academic Center Budget for the period of July 1, 2010 through June 30, 2011 total \$1,248,000.00 an increase of \$54,730.00 or 4.59%. A copy of the budget was distributed at the February 8, 2010 school board meeting. **(Attachment #22)**

- L. Authorize administration to enter into an agreement with Shaw Integrated Solutions for the replacement of broadloom carpet in six (6) classrooms at Peters Elementary. Cost for this project is \$23,058.69 (State Contract Price) paid for from the Capital Projects Fund. **(Attachment #23)**

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on January 7, 2010.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on January 27, 2010.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on January 18, 2010.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**