

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, December 2, 2013
 Northern Lehigh Administration Building
 Board Room
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular School Board Meeting held on November 11, 2013.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
 - Appoint Gary S. Fedorcha LCTI representative for the term
December 2013 – December 2016
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Approve School Board Committee Meeting Calendar for 2014 (**Attachment #1**)
- F. Student Representatives to the Board Report..... Ms. Emily Bevans
Mr. Nathaniel Czarnecki
Ms. Alexandra Abruzzi
- G. Solicitor’s Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - Nutrition and Academic Excellence
- I. Business Manager’s Report Mrs. Rhonda Frantz
Mrs. Sherri Molitoris
- J. Superintendent’s Report Mr. Michael W. Michaels
 - Karoly Law Firm Donation
- K. An executive session will be held at 6:40 p.m. in the Administration Office Conference Room

IV. PERSONNEL**A. Acting Assistant Principal**

Approve to pay a stipend in the amount of \$5,000.00 to Paul Leonzi for assuming the duties of Acting Assistant Principal at Peters Elementary School, beginning on or about December 1, 2013 for the remainder of the 2013-2014 school year.

B. Artistic Director for the Fall Play/Spring Musical

Amend stipend for Stephen Shuey, Artistic Director for the Fall Play/Spring Musical for the NLHS Student Theater Group, that was originally approved for \$1,500.00 on September 9, 2013. Stipend for the Artistic Director will be \$2,000.00 and be paid out of the HS Student Activities Fund.

C. Assistant Director for the Fall Play/Spring Musical

Approve Andrew Kern as Assistant Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Assistant Director will be \$500.00 and be paid out of the HS Student Activities Fund.

D. Substitute**1. Instructional**

Approve the following substitute teacher for the 2013-2014 school year at the 2013-2014 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Angel Gerould* – Elementary, Mid-Level English, Reading Specialist and Family Consumer Sciences

*Pending Verification of Missing Personnel File Items

2. Non-Instructional

Approve the following individuals as substitute cafeteria workers for the 2013-2014 school year at the 2013-2014 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Connie Graaf*

Trevor Sherman*

*Pending Verification of Missing Personnel File Items

Approve the following individual as substitute custodian for the 2013-2014 school year at the 2013-2014 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Christopher Miller*

*Pending Verification of Missing Personnel File Items

V. CONFERENCES

- A. Rhonda Frantz – 59th Annual PASBO Conference – March 12-14, 2014 – Hershey Lodge and Convention Center – Hershey, PA – Registration: \$284.05, Lodging: \$155.40, Meals: \$64.00 – Total Approximate Cost: \$503.45 – Funding: Business Office Budget (**Attachment #2**)
- B. Sherri Molitoris -59th Annual PASBO Conference – March 12-14, 2014 – Hershey Lodge and Convention Center – Hershey, PA – Registration: \$284.05, Lodging: \$155.40, Travel: \$108.00, Meals: \$64.00 – Total Approximate Cost: \$611.45 – Funding: Business Office Budget. (**Attachment #3**)

VI. POLICY

VII. CURRICULUM AND INSTRUCTION

A. Induction Program

Approve the following teacher as helping teacher in the Northern Lehigh School District Induction Program for the 2013-2014 school year:

<u>Helping Teacher</u>	<u>Inductee</u>	<u>Stipend</u>
Elizabeth Case	Kayla Perkowski	\$750.00

VIII. OLD BUSINESS

IX. NEW BUSINESS

Northern Lehigh School District Emergency Operations Plan

Approve changes to the Northern Lehigh School District Emergency Operations Plan, as presented. (**Attachment #4**)

X. FINANCIAL

- A. Approve the Following Financial Reports:
 - 1. NLMS Student Activities Account month of October
 - 2. NLHS Student Activities and Scholarship Account month of October
- B. Approve the Following List of Bills:
 - 1. General Fund month of November and December, 2013
 - 2. Food Service month of November 2013
 - 3. Refreshment Stand month of November 2013
 - 4. Athletic Fund month of November, 2013
 - 5. Capital Projects month of November, 2013
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (**Attachment #5**)

XI. LEGAL

Approve to appoint the law firm of Steckel & Stopp as solicitors for the Northern Lehigh School District for 2014. The hourly rate will be \$122.00 per hour for general services and \$142.00 per hour for litigation related services. The hourly rate for staff will be \$94.00 per hour. Further approve the adjustment of the retainer fee for the 2013-2014 school year from \$2,000.00 to \$1,000.00.

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 3, 2013.
- B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on October 21, 2013.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT